



Love's Farm Community Association Meeting
Zoom Online
15th September 2021 7.30pm

September's LFCA Minutes

1	<p>Welcome and apologies</p> <p>Marcus Pickering (Chair), Rebecca Fowler (Secretary), Helene Tame, Cameron Paul (Treasurer), Ben Pitt (SNTC and HDC), Phyllis Hooper, Matt Whalley, Lara Davenport-Ray, Emma Lovelock, Rob Simonis (SNTC)</p> <p>Apologies: Stephen Ferguson, Caroline Henderson</p>
Main Agenda Items	
2	<p>a) Planning for Annual General Meeting (AGM) - Marcus</p> <ul style="list-style-type: none"> ● Confirmed date of 12th November at 8pm. ACTION: Marcus to confirm if the Love's Farm House will incorporate their AGM at the same time as ours. ● Community awards - nomination forms will go out in next few days, with a closing date of 17th Oct. ACTION: Marcus, Becky, Emma, Helene and Ben to meet on Monday 18th October to finalise the awards. ● Quiz -possibly to be based on what's gone on around Love's Farm in the last 2 years? Or an escape room theme? ACTION: Emma to create a quiz for the AGM. ● Food - the group agreed to encourage residents to bring their own food to the AGM or to bring a takeaway. ● Electing officers - Marcus' intention is still to step down as Chair of LFCA <p>b) Bus route petition - Lara/Stephen</p> <p>Action: Becky to schedule this for discussion at next month's meeting.</p> <p>c) LFCA community survey update - Marcus</p> <p>Very few responses have been received so far.</p> <p>ACTION: Marcus to email the electronic link to the community survey to residents and also a paragraph explaining the purpose of the survey and highlighting that there are only 3 questions to answer. Marcus also to send Emma the link to the community survey for inclusion on LFCA social media pages.</p> <p>ACTION: Marcus, Helene, Becky, and Ben to meet again to discuss how to increase the survey response rate.</p> <p>d) Funding discussion - Marcus</p> <ul style="list-style-type: none"> ● L&Q Place Makers Fund application (and impact on status of LFCA) <p>As a non-registered charity, LFCA can't earn more than £5,000 a year (if on occasion, we should go over this budget, the Charity Commission are fine with this, if this is a one-off).</p> <p>LFCA's financial year end is at the end of September. Currently LFCA has circa £5000 in its account (which includes 2 years' worth of the grant from SNTC).The local connections grant is due to come in during October 21.</p> <p>ACTION: Members to consider projects for inclusion under the Place Maker Fund.</p> <ul style="list-style-type: none"> ● Follow up on July's discussion about how LFCA funds can be used to benefit the community and actions (all actions complete): Helene is awaiting a quote from the builder of the first library box. Lara has details of another

	<p>individual who may be interested in making the library box if the original quote is too expensive.</p> <p>Matt, a Wintringham resident, is setting up a community association for Wintringham. The committee agreed to allocate upto £200 for a welcome event. The school will allow the building to be used for this event. Ben noted that Urban and Civic is obliged to provide community space, which is the school, until another building exists.</p> <p>ACTION: Matt to talk to Ben (in due course) about seeking a grant from SNTC for the Wintringham community association.</p> <p>e) Nominations for Jonathan Djanogly MP's award recognising local people who went above and beyond during the pandemic to help in their local community.</p> <p>The group agreed to nominate the following individuals for the awards:</p> <p>ACTION: Jonathan Djanogly award nominations are Gemma Keech for the rock snake (Becky to write nomination), Katie for the community library (Helene to write nomination), Zoe Elizabeth for the the fairy decorations in Auntie's Wood (Emma to write the nomination) and the founders of St Neots Community Support Group (Ben to write the nomination).</p>
Building great relationships in our community	
3	<p>Committee Governance</p> <p>Receive notes of the last meeting and update on actions not covered elsewhere on the agenda (7 actions not covered on the agenda - please see below).</p> <p>The minutes were agreed.</p>
4	<p>Police/Crime</p> <p>Updates from our Police Community Support Officer or other crime news.</p> <p>No update.</p>
5	<p>Councillor updates</p> <p>Receive updates from our Town, District and County Councillors</p> <ul style="list-style-type: none"> • Ben Pitt (SNTC) - There is a clerk position vacancy at SNTC. Solar panels are being considered at the Eatons' Community Centre. SNTC is hoping to purchase the Oast House in town and is working as closely as possible with HDC on the town's master plans. • Rob Simonis (SNTC) - LHI bids are being progressed. SNTC has agreed to submit one LHI bid per county council division; for our division (East), this is the bid for 20 mph zones around all schools. This means the proposal for changes to the double yellow signs/give way markers in Hogsden Leys has not been put forward. <p>ACTION: Becky to include the yellow line/give way markers road work on Hogsden Leys in the list for future LHI bids.</p>
6	<p>Working Groups</p> <p>a) <u>Events</u> – update from Emma Lovelock</p> <p>A massive thanks to Emma from us all for organising the Big Lunch.</p> <p>The LFH bar is reopening with a music quiz.</p> <p>The group agreed to delay chocolate bingo until the spring (due to COVID).</p> <p>b) <u>Neighbourhood Watch</u> – update from Caroline Henderson</p> <p>Caroline is looking for residents to assist with erecting the new NHW signs. The group is working with the PCSO and PC for Love's Farm more.</p>

	<p>ACTION: Lara will nominate LFCA as part of the NHW's community of the year competition.</p> <p>ACTION: Emma to share the NHW's neighbour of the year competition link on LFCA's facebook page.</p> <p>c) <u>Street Reps</u> - update from Caroline Henderson</p> <p>No update.</p>
Developing and managing shared resources and spaces	
7	<p>Working Groups</p> <p>a) <u>SMART</u> – update from Helene Tame</p> <p>The next SMART day is 23rd Oct. Graffiti has appeared on the side wall by the balancing pond (to be removed at the next SMART day).</p> <p>ACTION: Helene to send dates of scheduled SMART days to Marcus for inclusion on the LFCA website.</p> <p>b) <u>Love's Farm Blooms</u> - update from Phyllis Hooper</p> <p>Phyllis did not put forward the bid for funding for a new hedging development for Love's Farm, as the maze did not meet the requirements; however, this will be pursued separately.</p> <p>ACTION: Phyllis to develop the idea of creating a hedge maze to discuss at the AGM.</p> <p>The hedge cutting by path between field gate close and paddock close should be undertaken by HDC but doesn't seem to have been done. Similarly, the hedges along the pathway by the postbox haven't been cut.</p> <p>ACTION: Ben to raise the issues of the hedge cutting with the open spaces team.</p> <p>ACTION: Lara to report the issues with the hedges along the path by the postbox to HDC, using the online form.</p> <p>c) <u>Community Garden</u> – update from Helene Tame</p> <p>No update.</p> <p>d) <u>Community Library</u> - update from Emma/Helene</p> <p>No update.</p>
8	<p>Community action area updates</p> <p>a) <u>Engagement with developers</u> - updates from Ben/Helene/Marcus.</p> <p>Action update: Stephen to liaise with Urban & Civic and Marcus to liaise with L&Q to seek their funding for defibrillators to be sited on Hooper's Green and Love's Farm East. No update.</p> <p>Action update: Marcus will circulate the LFCA response to the Love's Farm East Design Code consultation - complete</p> <p>Action update: Marcus will raise the issue of Kester Way/Station Square intersection in the planning application for the car park. On reflection, Marcus did not feel comfortable raising this objection, given his working relationship with the developers.</p> <p>ACTION: Becky to raise the issues of the Kester Way/Station Square intersection on the car park planning application.</p> <p>It was raised that the L&Q site is very busy with construction traffic and that it is difficult for residents to walk past the gate. There is also a lot of litter and general mess around the site (which Phyllis has been kindly tidying up).</p> <p>ACTION: Ben to raise issues of litter/mess with L&Q.</p> <p>b) <u>Condition of footpaths</u> - update from Marcus/David</p>

	<p>No update despite chasing.</p> <p>c) <u>Local Highway Bids</u> - update from Stephen Ferguson</p> <p>No bids. Becky agreed to keep a list of any LHI bids.</p> <p>d) <u>Station Square Improvement</u> - update from Marcus</p> <p>The planning application for the car park has been submitted.</p>
9	<p>Farm House update - Receive news from the Farm House trustees.</p> <p>The bar will be reopening with a quiz on 24th September. There will be no themed weeks as LFH is testing the waters. Small functions are going ahead at the moment.</p>
10	<p>Any Other Business</p> <p>a) The next LFCA meeting will be held on Wednesday 20th October 2021.</p> <p>b) Archeology sessions to be held at Wintringham on 23rd October. ACTION: Marcus to share archeology booklets with Jenny at LFH.</p> <p>c) Insurance renewal for LFCA is £300.44. ACTION: Cam to explore other insurance quotes to see if he can get a better deal.</p> <p>d) Waste caddy bins - stickers will be placed on black bins reminding residents not to put food waste in these bins. ACTION: Marcus will write a letter for our website and facebook about the food waste caddies. ACTION: Lara to write a Facebook notice asking residents to drop off unwanted waste caddies/or collect them, at her house.</p> <p>e) Library of things/tools/toys ACTION: Becky to schedule this for next month's agenda.</p>

Outstanding Actions not on Agenda

Action	Who?	Update
<u>Main Agenda Items</u>		
ACTION: Marcus to confirm if the Love's Farm House will incorporate their AGM at the same time as ours.	Marcus	Done
ACTION: Marcus, Becky, Emma, Helene and Ben to meet on Monday 18th October to finalise the awards.	Marcus, Becky, Emma, Helene and Ben	Scheduled.
ACTION: Emma to create a quiz for the AGM.	Emma	
ACTION: Marcus to email the electronic link to the community survey to residents and also a paragraph explaining the purpose of the survey and highlighting that there are only 3 questions to answer. Marcus also to send Emma the link to the community survey for inclusion on LFCA social media pages.	Marcus/Emma	Done
ACTION: Marcus, Helene, Becky, and Ben to meet again to discuss how to increase the survey response rate.	Marcus, Becky, Ben, Helene	
ACTION: Members to consider projects for inclusion under the Place Maker Fund.	All	
ACTION: Matt to talk to Ben (in due course) about seeking a grant from SNTC for the Wintringham community association.	Matt	
ACTION: Jonathan Djanogly award nominations are Gemma Keech for the rock snake (Becky to write nomination), Katie for the community library (Helene to write nomination), Zoe Elizabeth for the the fairy decorations in Auntie's Wood (Emma	Becky, Lara, Emma, Ben	

to write the nomination) and the founders of St Neots Community Support Group (Ben to write the nomination).		
<p><u>Working Groups - Relationships:</u></p> <p>ACTION: Marcus/Emma to post on the website/facebook page, asking residents to report if they are not receiving the Love's Farm Newsletter.</p> <p>ACTION: Phyllis and Marcus to follow up on any reports of residents not receiving the Love's Farm newsletter.</p> <p>ACTION: Lara will nominate LFCA as part of the NHW's community of the year competition.</p> <p>ACTION: Emma to share the NHW's neighbour of the year competition link on LFCA's facebook page.</p> <p>ACTION: Helene to send dates of scheduled SMART days to Marcus for inclusion on the LFCA website.</p> <p>ACTION: Phyllis to develop the idea of creating a hedge maze to discuss at the AGM.</p> <p>ACTION: Ben to raise the issues of the hedge cutting with the open spaces team.</p> <p>ACTION: Lara to report the issues with the hedges along the path by the postbox to HDC, using the online form.</p>	<p>Marcus/Emma</p> <p>Phyllis/Marcus</p> <p>Lara</p> <p>Emma</p> <p>Helene</p> <p>Phyllis</p> <p>Ben</p> <p>Lara</p>	<p>To do..</p> <p>To do..</p>
<p><u>LFCA Communication:</u></p> <p>ACTION: Marcus to begin designing content for the LFCA noticeboard, with help from Ben.</p>	<p>Marcus/Ben</p>	<p>To do...Use map and put more info for each pin. Get professionally printed.</p> <p>Wintringham map to be included?</p>
<p><u>Community Action Areas:</u></p> <p>ACTION: Becky to raise the issues of the Kester Way/Station Square intersection on the car park planning application.</p> <p>ACTION: Ben to raise issues of litter/mess with L&Q.</p>	<p>Becky</p> <p>Ben</p>	<p>Done</p>
<p><u>AOB:</u></p> <p>ACTION: Marcus to share archeology booklets with Jenny at LFH.</p> <p>ACTION: Cam to explore other insurance quotes to see if he can get a better deal.</p> <p>ACTION: Marcus will write a letter for our website and facebook about the food waste caddies.</p> <p>ACTION: Lara to write a Facebook notice asking residents to drop off unwanted waste caddies/or collect them, at her house.</p>	<p>Marcus</p> <p>Cam</p> <p>Marcus</p> <p>Lara</p>	<p>Done</p> <p>Done</p>

Possible Future LHI Bids

- Yellow lines/give way markers to be repositioned on Hogsden Leys.