



**Love's Farm Community Association Meeting**  
**Online Meeting**  
**17 June 2020**  
**19.30**

## Minutes

<b>1</b>	<p><b>Welcome and Apologies – Marcus Pickering, Chair</b></p> <p>Apologies: Caroline Gregson (SNTC), Jenny Lincoln, Nik Johnson (HDC), PCSO Daniel Grant</p> <p>Present: Helene Tame, Di Briggs, Emma Lovelock, Rebecca Fowler, Cameron Paul, Stephen Ferguson (SNTC), Ben Pitt (SNTC), David Wells (SNTC), Barry Chapman (SN Priory Park District and Town Councillor), Julie Wisson (CCC), Gemma Keech</p>
<b>Building great relationships in our community.</b>	
<b>2</b>	<p><b>Committee Governance</b></p> <p>a) <u>Sharing of Volunteer Roles</u></p> <p>Actions 1 and 2 to rollover:</p> <p><b>Action 1: Ben to consider asking residents who have volunteered to assist as part of the LFCA COVID-19 response, whether they would be willing to volunteer for the LFCA. Ben to consider what this ask would be - i.e. should it be something specific to make the offer more meaningful and engaging.</b></p> <p><b>Action 2: Marcus to liaise with Holly to make the list of volunteer roles available on the website.</b></p> <p>b) <u>Minutes of May Meeting</u></p> <p>The minutes of the May meeting were agreed.</p>
<b>3</b>	<p><b>Police/Crime Update</b></p> <p>Dan was unable to attend but sent an email update in his absence:</p> <p>In response to concerns raised by residents, the police deterred drug dealing on Kester Way; three individuals were stopped in a car and one was arrested after being wanted on warrant for four years. Residents are still reporting on-going issues with drug dealing in the Belland Hill area - this is being monitored by the St Neots Policing Team, who are planning positive action.</p> <p>There have been reports of bicycle thefts from gardens, sheds and garages - residents are advised to lock away all bikes. Two subsequent arrests have been made.</p> <p><b>New Action 3: Emma to publish a post on facebook linking to police advice re how to lock up goods to avoid theft.</b></p> <p>Two suspicious males had recently been caught on camera, videoing cars on Love's Farm. This was raised to Dan who was aware of the incident but was unable to identify the males (likely not local).</p> <p><b>New Action 4: Becky to send Dan video footage of the two suspicious males for circulation around the wider St Neots Policing Team.</b></p> <p>A motorbike has also been racing up and down the green areas on Love's Farm.</p> <p><b>New Action 5: Stephen to forward footage of the motorbike to Dan.</b></p>
<b>4</b>	<p><b>Councillor Updates</b></p>

Action 3 update (complete): Emma sourced a picture of the vandalised wildlife sign outside Auntie's Wood. Barry Chapman is arranging for this to be printed but this is currently delayed due to COVID-19.

Stephen Ferguson (SNTC):

- SNTC's main focus is the Future High Street Fund bid which is to be submitted to central government by the end of July. This is a competitive bid for funds, with over 100 towns bidding. Recommendations in the bid include: repurposing the Falcon, opening up the riverfront for pedestrian access and pedestrianising Market Square. The results of the bid will be published in Sept/Oct. Also, SNTC is looking at where to focus the £3.1 million of funds left over from the St Neots bridge project.
- As mayor, Stephen has been busy helping to promote local businesses who are now open, and the new social distancing measures put in place in the town.

Barry Chapman (SN Priory Park District and Town Councillor):

- Becca Britten has an outstanding invitation to attend SNTC to discuss progress on Wintringham. The group felt that LFCA might be a better audience for Becca to discuss progress with.

**New Action 6: Marcus to ask Becca Britten if she would like to attend a LFCA meeting to discuss progress at Wintringham.**

- A428 legacy funds will soon be open to bids; Barry suggested LFCA could benefit by putting in a bid for funds to help with community projects.

David Wells (SNTC):

- No update (see other actions for LF specific updates).

Julie Wisson (CCC):

- The CC has received funds to temporarily pedestrianise Market Square and create more cycleways/cycle parking to assist with social distancing in town.
- The A428 consultation is starting on 24th June.

<https://highwaysengland.citizenspace.com/cip/a428-black-cat-to-caxton-gibbet-sup-p-con-2020/>

## 5 Working Groups

- a) Events – Emma will organise a LF yard sale for early July and a 'Big Lunch' to mark the end of the school summer holidays (it will be decided nearer the date, what form this celebration will take).

**New Action 7: Emma to publish a 'save the date' for the Big Lunch.**

- b) Neighbourhood Watch

Actions 4 and 5 rollover:

**Action 4 (now action 8): Caroline H to write a facebook post promoting the benefits of the Neighbourhood Watch scheme.**

**Action 5 (now action 9): Caroline to promote the Neighbourhood Watch scheme in the LF Newsletter.**

Action 6 update (complete): Caroline has been exploring costings for erecting NHW signs on LF. BPHA has provided £250 towards costs. Each sign costs approx. £14, so 17 signs can be erected; these will be located on the main spine roads and entry points into LF. It was agreed by the group for LFCA to match BPHA's funding offer, with a further £250 for signage. Caroline has confirmed the NHW provides public liability insurance for erecting the signs. Caroline is currently liaising with the CC to agree the locations of the signs and once permission is received, will order the signs.

A meeting of the NHW was held on 13th June; only four attendees were present. Caroline will be putting out a survey to see what time is best for the next meeting.

- c) Street Reps

	<p>One resident, via their Street Rep, requested PCSO Dan's contact details to report individuals trying door handles. Emma thought 2 arrests had already been made in connection with this.</p> <p><b>New Action 10: Emma to pass Caroline the crime number for the reported issue of doors being tried on LF.</b></p>
6	<p><b>Health</b></p> <p>LFCA COVID-19 Response:</p> <p>Actions 7 and 8 complete (emailing thanks to volunteers and publishing a facebook post offering assistance to residents who need it). No other update.</p>
7	<p><b>LFCA Communication</b></p> <p><b>Action 9 to rollover (now action 11): Marcus to begin designing content for the LFCA noticeboard, with assistance from Ben.</b></p> <p>Action 10 and 11 updates (complete): Ben has e-mailed LFH hirers to ask for good news stories for the LF newsletter - he received a large number of responses and so believes there is enough content for a LF newsletter to be published in July/Aug.</p>
<p><b>Developing and managing shared resources and spaces</b></p>	
8	<p><b>Working Groups</b></p> <p>a) <u>SMART</u> – Helene noted now that lockdown has eased, there is more litter on LF. Helene intends to run the next scheduled SMART day on 11th July but will ensure government guidelines are followed e.g. no more than six individuals litter picking at any one time.</p> <p><b>Action 12 rolls over: Helene to plan when the removal of tree guards can be incorporated into SMART.</b></p> <p>b) <u>Love's Farm Blooms</u> - No update.</p> <p>c) <u>Community Garden</u> – Helene noted that work on the community garden is under way.</p> <p><b>New Action 13: Helene to prepare a Newsletter article about the Community Garden.</b></p> <p>d) <u>Finance</u> – no update.</p>
9	<p><b>Community action area updates:</b></p> <p>a) <u>LF Rock Snake</u></p> <p>Gemma joined the group to ask how the LF rock snake located outside the pirate ship play area, could be made a permanent feature to demonstrate the LF community spirit during COVID-19. The group agreed this would be a good idea and noted it would be the start of LF recording its own history. Gemma explained the rocks would need to be made weather proof (which she was happy to assist with) before they were set in concrete (or similar).</p> <p>HDC permission would be required.</p> <p><b>New Action 14: David to seek HDC permission for the LF rock snake to be made a permanent installation.</b></p> <p>The group discussed what funds would be required to complete the work (with several funding options suggested: Black Cat Radio, A428 funds, SNTC, Urban and Civic) but noted that if volunteers could be found, the costs should be minimal. It was also suggested that the SNTC ops team may be able provide manpower to complete the job if needed.</p> <p>A cut-off date for rocks to be set in concrete would need to be published.</p> <p>b) <u>Roads and traffic management</u></p> <p>i) Damaged Block Paving on Stone Hill.</p>

Action 14 update (complete): Julie liaised with Highways officer Ian Winfield to establish why the case for the block paving repairs on Stone Hill was closed. Ian confirmed the road was inspected but did not meet the requirement for intervention. This matter is therefore closed.

ii) Double Yellow Lines:

Actions 15 and 16 updates (complete): Karen Lunn has suggested the approximate costs of painting double yellow lines along a small stretch of road on Hogsden Leys opposite the Village Green is £700 (£3-400 to publish a notice in the Hunts Post, and £300 for the lining costs but only if this is combined with other work already on-going in the area).

Barry has secured £300 funding from SNTC towards these costs (based on a best-guess estimate). Julie recommended telling Karen to go-ahead with the work and to resolve the funding issue at a later date.

It was unclear exactly how long the lines would be, and which area of Hogsden Leys they would cover.

**New Action 15: Julie to email Karen Lunn to ask for a drawing to show exactly where the double yellow lines on Hogsden Leys are proposed. Julie to also ask Karen to finalise the quote and request that the work go ahead.**

c) Street Lighting

i) Fox Brook Lighting - no further updates (erection of new street light approved for April 2020 onwards budget)

**New Action 16: David to chase when the new street light in Fox Brook will be erected.**

ii) Lighting Adoption on Priory Hill

**Action 17 rollover: Julie understands the adoption of lighting on Priory Hill is still with CC to action. Julie will chase CC for a resolution.**

d) Engagement with Developers:

**Action 18 rollover: Ben will incorporate a developers update into the July/Aug LF Newsletter.**

e) Condition of Footpaths:

David has provided SNTC with information about the condition of the cream footpaths on LF; however, the ops team has requested further information before agreeing to take action to remedy the footpaths.

**New Action 19: David to provide SNTC with the information they require about the footpaths on LF, and report on progress at the next LFCA meeting.**

f) Station Square Trees:

Action 19 update (complete): Marcus has contacted HDC about the three vandalised/missing trees in Station Square. Adrian, HDC's tree expert, is due to meet with Marcus/Phyllis onsite to discuss our requirements for the trees to be replaced. Marcus is awaiting a date for this meeting.

**New Action 20: Marcus to chase Adrian re a meeting date to discuss the missing trees on Station Square.**

g) Disused Space in Station Square:

Action 21 update (complete): Marcus contacted the District Council, asking them to put pressure on L&Q to make safe/secure the disused space on Station Square (which will eventually be turned into a car park). Helen Lack in the Operations department has agreed to do this.

Barry suggested a bid could be made to the A428 community funding scheme to buy the land to turn it into a community garden, or similar - the group wasn't sure whether L&Q had already sold the land, meaning this wouldn't be possible. Barry also suggested if planning had not yet been granted for the car park, whether the planting of trees etc could be made part of the conditions of planning, to make the area more attractive and pleasant for residents.

	<p><b>New Action 21: David to contact the planning department at the District Council, ccing Helen Lack, asking for a progress report on what L&amp;Q intend to do with the disused space on Station Square to improve it, until it is turned into a car park. David to also enquire whether planning permission has been granted to turn the space into a car park.</b></p> <p>h) <u>Weed Spraying:</u></p> <p>Action 20 update: Barry confirmed via Ian Webb the ops manager at SNTC that they have been given the contract to weed spray in St Neots (3 sprays per year).</p> <p>Julie had heard otherwise from Dennis Vacher at CC, who said a contractor has been given the funds for 4 sprays per year. However, the group noted that SNTC could be the contractor that Dennis Vacher referred to.</p> <p><b>New Action 22: Barry to send Ian's email to Julie and Marcus to resolve who has been given the contract to weed spray.</b></p>	
10	<p><b>Farm House update</b> Nothing of note.</p>	
11	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>a) Marcus made contact with Gallaghers about the large developer signs that are still in situ around the estate. They weren't aware these are still in place and they will arrange for them to be removed.</li> <li>b) Ben will raise with Becca Britten the possibility of a skate park being installed on Wintringham - it is noted the play areas on LF, are targeted at younger children. The group believed a skate park is already planned for Wintringham.</li> <li>c) Helene noted a new BPHA housing agent will be appointed shortly.</li> <li>d) Emma raised whether the lockdown library, an initiative started by a resident to provide a book share space using their front porch during lockdown, could be turned into something more permanent e.g. a phone box library or a shed in the community garden. It was suggested funds could be bid from the A428 community funds, or via a grant application to LFCA directly.</li> <li>e) The next meeting will be on Wednesday 15th July 2020 at 1930.</li> </ul>	I

## Action Log

Action	Who?
<b>Committee Governance</b> 1) Ben to consider asking residents who have volunteered to assist as part of the LFCA COVID response, whether they would be willing to volunteer for the LFCA. Ben to consider what this ask would be - i.e. should it be something specific to make it more meaningful and engaging. 2) Marcus to liaise with Holly to make the list of volunteer roles available on the website.	Ben Marcus
<b>Police/Crime</b> 3) Emma to publish a post on facebook linking to police advice re how to lock up goods to avoid theft. 4) Becky to send Dan video footage of the two suspicious males for circulation around the wider St Neots Policing Team. 5) Stephen to forward footage of the motorbike to Dan.	Emma Becky Stephen
<b>Councillor Updates</b> 6) Marcus to ask Becca Britten if she would like to attend a LFCA meeting to discuss progress at Wintringham.	Marcus
<b>Working Groups - Relationships</b> 7) Emma to publish a 'save the date' for the Big Lunch. 8) Caroline H to write a facebook post promoting the benefits of the Neighbourhood Watch scheme. 9) Caroline to promote the Neighbourhood Watch scheme in the LF Newsletter 10) Emma to pass Caroline the crime number for the reported issue of doors being tried on LF.	Emma Caroline Caroline Emma
<b>LFCA Communication</b> 11) Marcus to begin designing content for the LFCA noticeboard, with assistance from Ben.	Marcus/Ben
<b>Working Groups - Shared Spaces</b> 12) If appropriate, Helene to plan when the removal of tree guards can be incorporated into SMART. 13) Helene to prepare a Newsletter article about the Community Garden.	Helene Helene
<b>Community Action</b> 14) David to seek HDC permission for the LF rock snake to be made a permanent installation. 15) Julie to email Karen Lunn to ask for a drawing to show exactly where the double yellow lines on Hogsden Leys are proposed. Julie to also ask Karen to finalise the quote and request that the work go ahead. 16) David to chase when the new street light in Fox Brook will be erected.	David Julie David

17) Julie to update regarding resolution of street lighting adoption on Priory Hill.	Julie
18) Ben to incorporate a developers update into the LF Newsletter.	Ben
19) David to provide SNTC with the information they require about the footpaths on LF, and report on progress at the next LFCA meeting.	David
20) Marcus to chase Adrian re a meeting date to discuss the missing trees on Station Square.	Marcus
21) David to contact the planning department at the District Council, ccing Helen Lack, asking for a progress report on what L&Q intend to do with the disused space on Station Square to improve it, until it is turned into a car park. David to also enquire whether planning permission has been granted to turn the space into a car park.	David
22) Barry to send Ian's email to Julie and Marcus to resolve who has been given the contract to weed spray.	Barry