



Love's Farm Community Association Meeting
Online Meeting
20 May 2020
19.30

Minutes

1	<p>Welcome and Apologies – Marcus Pickering, Chair</p> <p>Apologies: Kevin Fitzgerald, Lyn Bleackley, PCSO Dan Grant, David Wells (HDC), Jenny Lincoln, Caroline Henderson</p> <p>Present: Helene Tame, Di Briggs, Andrew Jackson-Hilton, Emma Lovelock, Rebecca Fowler, Cameron Paul, Nik Johnson (HDC), Stephen Ferguson (SNTC), Ben Pitt (SNTC), Rob Simonis (SNTC), Barry Chapman (SN Priory Park District and Town Councillor), Julie Wisson (CCC), Caroline Gregson (SNTC)</p>
Building great relationships in our community.	
2	<p>Committee Governance</p> <p>a) <u>Sharing of Volunteer Roles</u></p> <p>Action 1 update: Some residents have been approached to ask whether they would volunteer for the LFCA; however, more volunteers are still required. It was suggested that those residents who have offered to volunteer in the community as part of the LFCA COVID-19 response, may also be amenable to volunteering for the LFCA more generally.</p> <p>New Action: Ben to consider asking residents who have volunteered to assist as part of the LFCA COVID-19 response, whether they would be willing to volunteer for the LFCA. Ben to consider what this ask would be - i.e. should it be something specific to make the offer more meaningful and engaging (see also 6a for more info).</p> <p>Action 2 update: Marcus to liaise with Holly to make the list of volunteer roles available on the website - this action still remains.</p> <p>b) <u>Minutes of April Meeting</u></p> <p>The minutes of the April meeting were agreed.</p> <p>Action 20 update (not covered elsewhere): Helene has been in contact with Philip Gibbs's family; he is doing well but is frail. It was decided it is not the appropriate time to consider recognising Philip's contribution to LF, but this may be revisited in the future.</p>
3	<p>Police/Crime Update</p> <p>PCSO Dan Grant was unable to attend but sent an email update:</p> <p>Residents have complained about dangerous parking on Stone Hill; Dan has approached all owners of the vehicles in question, and given a verbal warning. On subsequent patrols, Dan has noticed an improvement. Dan has also received complaints about large numbers of youths gathering in play parks (countering lockdown advice); however, on his patrols, Dan has not come across this problem. Dan will continue to patrol these areas. Dan has also received reports of drug dealing in the Belland Hill area; the police responded to these reports and one male was arrested for supply and another was searched.</p> <p>It was also noted by the committee that there have been several reports of doors being opened/tried. Residents are advised to lock their doors, even when in their properties. There have also been reports of a nuisance motorbike on the green areas in LF.</p>
4	<p>Councillor Updates</p> <p>Action 8 update: complete - all suggested street names for Wintringham have been passed to the LFCA for consideration (to deconflict with similar sounding street names in Loves Farm). The final list has now gone before the planning committee. No further action required.</p>

	<p>Action 19 update: Barry Chapman has agreed to design/organise a replacement wildlife sign for Auntie's Wood and is currently finalising the design. Barry has requested that if anyone has a photo of the previous sign, that it be sent to him.</p> <p>New Action: Emma to publish a Facebook post asking whether any residents have a photo of the old wildlife sign in Auntie's Wood.</p> <p>Stephen Ferguson: (St Neots Town Council)</p> <ul style="list-style-type: none"> Weekly meetings of SNTC are now taking place after a long hiatus due to COVID-19. Future issues for consideration include: setting up a youth council, the use of electric charging points and building relationships with Huntingdonshire District Council. In the most recent Hunts Post, the front page was dedicated to a letter signed by almost all Councillors urging residents to support local trades and businesses. LFCA wish to congratulate Stephen on his recent appointment to Mayor of St Neots and Rob Simonis on his recent appointment to Deputy Mayor of St Neots. <p>Nik Johnson (District Councillor):</p> <ul style="list-style-type: none"> Nik wishes to thank everyone for their huge efforts in implementing support for the vulnerable people in our community during lockdown. <p>Julie Wisson (CCC):</p> <ul style="list-style-type: none"> County Council meetings are now taking place over the internet, including the annual meeting, which was held on 19th May. Julie highlighted that in August, on Cambridge Road, there will be road closures of up to 18 weeks to install pelican crossings etc to the Wintringham Estate. Julie noted that all schools in the county are due to re-open on 1st June for Reception, Year 1 and Year 6 children (as well as providing key worker provision). Julie advised any residents in receipt of a shielding letter, who do not require assistance, to register online and state that they require no help, as council officers are required to visit all households who have not responded to the letter.
<p>5</p>	<p>Working Groups</p> <p>a) <u>Events</u> – Emma is using the LFCA facebook page to promote online quizzes running in support of the NSPCC. Auntie's Wood has been decorated in fairies and is a lovely place for children and families to visit during lockdown. Also see the LF snake by the Pirate Ship! The last clap and dance for our carers have now taken place (w/c: 25 May).</p> <p>b) <u>Neighbourhood Watch</u></p> <p>Action 10 update (now action 4): Caroline H to write a facebook post promoting the benefits of the Neighbourhood Watch scheme - action remains.</p> <p>Action 11 update (now action 5): Caroline to promote the Neighbourhood Watch scheme in the LF Newsletter - action remains.</p> <p>Neighbourhood Watch has been unable to meet due to COVID-19. However, Caroline is exploring what NHW signs need erecting in Loves Farm.</p> <p>New Action: Caroline to organise for NHW signs to be erected in Loves Farm.</p> <p>c) <u>Street Reps</u></p> <p>No update.</p>
<p>6</p>	<p>Health</p> <p>a) LFCA COVID-19 Response:</p> <p>Ben noted the LFCA team of volunteers have received very few requests for help. It was suggested that residents who had volunteered to help in the community, might be wondering whether their offer of help has been ignored (which isn't the case).</p> <p>New Action: Ben to send a holding email to all volunteers, thanking them for their help and explaining that the requirement for assistance has been low.</p>

	<p>New Action: Emma to publish one more image-based post on Facebook, offering assistance to those on LF who need it during lockdown.</p>
<p>7</p>	<p>LFCA Communication</p> <p>Action 4 and 5 updates: complete - Jenny is emailing the What's On? guide to Marcus for distribution to the LFH to the residents mailing list. Marcus and Ben will continue to ensure the LF Newsletter is sent out to the residents mailing list and is hyperlinked on the website.</p> <p>a) LFCA noticeboard: Helene had previously raised that the noticeboard in the LFH, would be a good tool to inform residents about the work of the LFCA; however, as the LFH is currently shut, the noticeboard is out of bounds. It was suggested that once access can be gained, the information on the board should be relatively static i.e. generic information about what the LFCA does, how to get involved, street rep info and a schedule of the year's meetings, so that the board does not require constant updating.</p> <p>New Action: Marcus to begin designing content for the LFCA noticeboard, with assistance from Ben.</p> <p>b) LF Newsletter: Ben was unsure whether there is enough content to release the next edition of the LF Newsletter (due in June/July). The committee thought the Newsletter could focus on good news stories during lockdown in our community, as well as reiterating the LFCA offer of help to those who need it.</p> <p>Ben also queried that if a newsletter were to be published, whether it should be online only, or delivered by Street Reps also. It was noted that some Street Reps were not able to deliver the previous LF Newsletter due to lockdown. The committee agreed that the Newsletter should be promoted on-line and that Street Reps who wish to deliver it may do so. It was also noted that residents who have volunteered to help in the community may be willing to deliver newsletters.</p> <p>New Action: Ben to email LFCA committee members and LFH hirers to establish whether there is enough content to form a newsletter.</p> <p>New Action: Ben to e-mail Emma a form or words for a Facebook post, requesting Loves Farm good news stories.</p>
<p>Developing and managing shared resources and spaces</p>	
<p>8</p>	<p>Working Groups</p> <p>a) <u>SMART</u> – Helene noted that SMART equipment is now available for use by single families (via direct arrangement with herself).</p> <p>Action 13 update (now action 12): Helene to plan when the removal of tree guards can be incorporated into SMART - this action remains.</p> <p>b) <u>Love's Farm Blooms</u> - The presence of the brown tail moth caterpillars has once again been noted on Love's Farm, though Phyllis Hooper believes that at least some of the caterpillar infestation seen around Love's Farm is a less toxic variety. Emma noted that one resident had recently required hospital treatment after touching one of these caterpillars. Emma has published a post on the LFCA facebook page, warning residents of the dangers.</p> <p>The work on the village green to re-seed the grass has been completed.</p> <p>c) <u>Community Garden</u> – no update.</p> <p>d) <u>Finance</u> – no update.</p>
<p>9</p>	<p>Community action area updates:</p> <p>a) <u>Roads and traffic management</u></p> <p>i) Chicances :</p> <p>Action 14 update (now action 13): David Wells was not present at the meeting; however, it appears that all work required to remove the chicanes and corresponding street signs and markings has been completed.</p>

ii) Damaged Block Paving on Stone Hill. This issue was previously reported online and the case was closed as requiring no further action.

Action 15 update (now action 14): Julie has liaised with Highways officer Ian Winfield to establish why the case for the block paving repairs on Stone Hill was closed. Ian has confirmed the road was inspected but did not meet the requirement for intervention. Julie has asked for further clarification about what the requirements are. Action remains.

iii) Double Yellow Lines:

Action 6 update: David Wells was not present; however there was much debate about why according to the CC, no budget remains to paint a small stretch of double yellow lines along Hogsden Leys (by the village green crossing point), when this work was already included in the original published order and budget. Julie suggested that this was because the work already undertaken has exceeded the budget provided. Barry Chapman believed the work could be incorporated into the double yellow lines proposed in Hawkesden Road, in order to save money and time.

New Action: Barry Chapman to discuss the funding of double yellow lines at CC to resolve this matter.

New Action: Julie to email Karen Lunn (cc'ing David Wells and Barry Chapman) to confirm the costs of painting these double yellow lines.

b) Street Lighting

i) Fox Brook Lighting - no further updates (erection of new street light approved for April 2020 onwards budget)

ii) Lighting Adoption on Priory Hill

Action 16 update (now action 17): Julie had left the meeting - no update. Action remains.

c) Engagement with Developers:

Action 17 update (now action 18): Ben to incorporate a developers update into the LF Newsletter - action remains.

d) Condition of Footpaths:

David Wells not present. No update.

e) Station Square Trees:

Andrew joined the LFCA meeting to raise issues with the appearance of Station Square; particularly three trees that are currently missing from the square. It wasn't clear whether the trees had been vandalised or removed by the council. It was noted there had previously been drainage issues which had caused trees planted to fail. Phyllis has advised there are several trees which might grow well in these conditions. Andrew and others, offered to help water any newly planted trees if required.

New Action: Marcus to e-mail the District Council to ask for replacement trees on Station Square.

f) Weed Spraying:

Andrew also asked whether anyone is responsible for weed spraying along the roads in the LF, as some are looking particularly overgrown. It was noted the CC are not responsible for spraying weeds, and that last year, the Town Council was provided with additional money to do this, although it is unclear whether this is also the case for this year.

New Action: Stephen to email Derek Giles to establish whether the TC has been allocated budget to spray weeds along the roads in LF.

g) Disused Compound in Station Square:

Andrew asked what was happening to the piece of disused land opposite Station Square - he noted it looked untidy and attracted anti-social behaviour in the area. Marcus explained this piece of land still belongs to the developers (Andrew commented he has seen bricks being stored there and transported

	<p>across to Wintringham) but it is due to be turned into a carpark (no further details), and timescales for completion have not been forthcoming.</p> <p>New Action: Marcus to contact the District Council to see if they can apply any pressure to L&Q to make safe/secure the piece of disused land opposite Station Square.</p>	
10	<p>Farm House update Nothing of note.</p>	
11	<p>Any Other Business The next meeting will be on Wednesday 17th June 2020 at 1930.</p>	I

Action Log

Action	Who?
<p>Committee Governance</p> <p>1) Ben to consider asking residents who have volunteered to assist as part of the LFCA COVID response, whether they would be willing to volunteer for the LFCA. Ben to consider what this ask would be - i.e. should it be something specific to make it more meaningful and engaging.</p> <p>2) Marcus to liaise with Holly to make the list of volunteer roles available on the website.</p>	<p>Ben</p> <p>Marcus/Holly</p>
<p>Police/Crime</p>	
<p><u>Councillor Updates</u></p> <p>3) Emma to publish a Facebook post asking whether any residents have a photo of the old wildlife sign outside of Auntie's Wood.</p>	<p>Emma</p>
<p><u>Working Groups - Relationships</u></p> <p>4) Caroline H to write a facebook post promoting the benefits of the Neighbourhood Watch scheme.</p> <p>5) Caroline to promote the Neighbourhood Watch scheme in the LF Newsletter.</p> <p>6) Caroline to organise for NHW signs to be erected in Loves Farm..</p>	<p>Caroline</p> <p>Caroline</p> <p>Caroline</p>
<p><u>Health</u></p> <p>7) Ben to send a holding email to all volunteers, thanking them for their help and explaining that the requirement for assistance has been low.</p> <p>8) Emma to publish one more image-based post on Facebook, offering assistance to those on LF who need it during lockdown.</p>	<p>Ben</p> <p>Emma</p>

<p><u>LFCA Communication</u></p> <p>9) Marcus to begin designing content for the LFCA noticeboard, with assistance from Ben.</p> <p>10) Ben to email LFCA committee members and LFH hirers to establish whether there is enough content to form a newsletter.</p> <p>11) Ben to email Emma a form or words for a Facebook post, requesting Loves Farm good news stories.</p>	<p>Marcus/Ben</p> <p>Ben</p> <p>Ben</p>
<p><u>Working Groups - Shared Spaces</u></p> <p>12) If appropriate, Helene to plan when the removal of tree guards can be incorporated into SMART.</p>	<p>Helene</p>
<p><u>Community Action</u></p> <p>13) David to write to Jenny at CC to enquire about what further work is needed to complete work on the chicanes.</p> <p>14) Julie to continue to liaise with Highways officers to discover why the case for the block paving repairs on Stone Hill was closed - in particular what the requirements for intervention are.</p> <p>15) Barry Chapman to discuss the funding of double yellow lines at CC to resolve this matter.</p> <p>16) Julie to email Karen Lunn (cc'ing David Wells and Barry Chapman) to confirm the costs of painting the double yellow lines on Hogsden Leys.</p> <p>17) Julie to update regarding resolution of street lighting adoption on Priory Hill.</p> <p>18) Ben to incorporate a developers update into the LF Newsletter.</p> <p>19) Marcus to e-mail the District Council to ask for replacement trees on Station Square.</p> <p>20) Stephen to email Derek Giles to establish whether the TC has been allocated the budget to spray weeds along the roads in LF.</p> <p>21) Marcus to contact the District Council to see if they can apply any pressure to L&Q to make safe/secure the piece of disused land opposite Station Square.</p>	<p>David</p> <p>Julie</p> <p>Barry</p> <p>Julie</p> <p>Julie</p> <p>Ben</p> <p>Marcus</p> <p>Stephen</p> <p>Marcus</p>
<p><u>AOB</u></p>	