



Love's Farm Community Association Meeting
Love's Farm House
19 February 2020
19.30

Minutes

1	<p>Welcome and Apologies – Helene Tame, Chair</p> <p>Apologies: Kevin Fitzgerald, Caroline Henderson, Ben Pitt (SNTC), PCSO Dan Grant, Julie Wisson (CCC), Di Briggs</p> <p>Present: Marcus Pickering, Phyllis Hooper, Liz Windle, Emma Lovelock, Rebecca Fowler, David Wells (HDC), Lyn Bleackley, Cameron Paul, Nik Johnson (HDC), Jenny Lincoln, Stephen Ferguson (SNTC)</p>
Building great relationships in our community.	
2	<p>Committee Governance</p> <p>a) <u>Review of sharing volunteer roles:</u></p> <p>Actions 1 and 2 complete.</p> <p>Action 3 update: Helene has sent Marcus a list of residents who she thinks may be willing to volunteer for the LFCA. Marcus has asked Sally Tilley whether she would be willing to create and monitor a LFCA Twitter account, and is awaiting her response. Helene has approached Holly Murdoch, who previously noted an interest in helping with the LFCA website, to ask whether she would be willing to take on this responsibility. Holly hopes to attend the next LFCA meeting. Marcus noted that all 'owners' should take responsibility for ensuring dates of future events are published on the LF website.</p> <p>Action 3 remains (now action 1): Helene and Marcus to continue to approach individuals to take on LFCA volunteer roles.</p> <p>Action 4 remains (now action 2): Marcus to liaise with Holly to make the list of volunteer roles available on the website.</p> <p>New Action: All 'owners' of LF events to directly email web@lovesfarm.co.uk to ensure event dates are published on the LF website.</p> <p>b) <u>Minutes of the January meeting and actions not covered elsewhere:</u></p> <p>January's minutes were accepted.</p> <p>Action 11 update (now action 4): Marcus has e-mailed Jenny to ask whether the monthly What's On? guide can be sent out by email to the residents' mailing list, and is awaiting her response. It was suggested that it would be more efficient for Jenny to send this email directly to the residents' mailing list, rather than sending a link to Marcus, only for him to forward on. It was also raised that it would be useful to email out the Loves Farm Newsletter, rather than solely relying on paper copies to be distributed.</p> <p>New Action: Marcus to ask whether Jenny can directly email the What's On? guide to the resident's mailing list.</p> <p>New Action: Marcus to ask Ben Pitt to send a final, emailable copy of the Loves Farm Newsletter, to be sent out to the resident's mailing list and hyperlinked on the LF website.</p>
3	<p>Police/Crime Update</p> <p>Actions 5 and 6 complete.</p> <p>PCSO Dan Grant was unable to attend but sent an email update:</p> <p>Dan has received positive reports from residents, in regards to anti-social behavior and drug dealing, since a property on Great High Ground was closed. However, he has recently received reports of drug dealing and anti-social behaviour on Belland Hill which his team is dealing with.</p>

Dan commented that parking on the estate, particularly parking on double yellow lines by residents, has been raised as an issue. His team is collating information about this; they intend to make an initial approach to residents asking them to stop parking on double yellow lines but if residents persist, they will issue a fine.

Residents have complained about dangerous parking by the narrow crossing at the village green on Hogsden Leys, and have asked whether double yellow lines could be applied to this small section road to make the crossing safe. However, Marcus has been informed by Karen Lunn at Cambridgeshire County Council that there is no funding available to do this, and a new case would need to be made. It is unclear why this is so, as funding was originally given for double yellow lines across the whole of the estate. It was also noted that two disabled bays are still to be painted.

New Action: David Wells to liaise with Karen Lunn to confirm that the case for double yellow lines was made for the whole of Loves Farm and why no budget remains.

New Action: Residents to report any incidences of cars parked on double yellow lines to Dan.

4 Councillor Updates

Stephen Ferguson: (St Neots Town Council)

- Urban and Civic has asked the council to consider the street naming conventions for Wintringham to ensure names are not controversial, or clash with names of other nearby roads. There has also been debate about whether Wintringham will be named 'Wintringham' or 'Wintringham Park'.

New Action: Stephen to email Marcus the list of suggested street names for Wintringham for LFCA consideration and comment.

- The local highway improvement bids for St Neots have been submitted and include a recommendation for extensive double yellow lines around specific areas of the town, including on Hawkesden Road (where train commuters currently park); however, there is uncertainty as to whether this will be agreed, as there are concerns about where the parking will be displaced to. There is also a bid for 20mph speed restrictions around local schools, including the Round House School.
- David Wells raised that the next bids for any highways improvement works are due in to CCC on 31st May, and asked whether LFCA had considered putting in a bid to convert some of the green space into car parking, particularly for areas affected by the introduction of double yellow lines. The group discussed the pros and cons of this and agreed to discuss it in more detail at the next LFCA meeting. Any bid would need to reach the Town council by the end of April, in order to meet the CCC deadline of 31st May.

New Action: Becky to add 'conversion of green space for parking' onto the next LFCA agenda.

Nik Johnson (District Councillor):

- No Loves Farm specific updates.

David Wells (District Councillor):

- The Future High Streets Fund bid is due in mid-March.

5 Working Groups

a) Events – Emma noted that chocolate bingo did not go ahead in February half term as the floor of LFH needed to be repaired; however, this will take place during Easter instead.

b) Neighbourhood Watch

Action 8 remains (now action 10): Caroline H to write a facebook post promoting the benefits of the Neighbourhood Watch scheme.

Action 9 remains (now action 11): Caroline to promote the Neighbourhood Watch scheme in the LF Newsletter.

Caroline commented that 10 new households had joined the Neighbourhood Watch scheme. The first meeting of the Neighbourhood Watch scheme has been arranged for 29th February and all members have been invited.

Marcus commented that the Neighbourhood Watch are in the process of redesigning the sign up process (which is rather convoluted), which if improved, may encourage more residents to sign up.

c) Street Reps

Action 10 update: Caroline H has reviewed the 'welcome cards' and 'info sheets' provided to new residents, and believes they would benefit from being updated. There are spare 'welcome cards' available, should any street reps need them.

Caroline commented that a few street reps had resigned from their roles. General group discussion about the role of a street rep; what it entails, how to encourage residents to volunteer and how residents find out who their street rep is (via the LF website). It was suggested that the street rep initiative should be relaunched in September (including updating 'welcome cards' and 'info sheets').

New Action: Becky to schedule 'Street Rep relaunch' into July's LFCA agenda.

Developing and managing shared resources and spaces

6 Working Groups

a) SMART – Helene Tame. The next SMART will be on 29th February which coincides with the Great British Spring Clean Campaign (a wider litter picking initiative). Dates of 2020 SMART days have been published on the LF website. It was raised whether the removal of tree guards could be included as a SMART day activity.

New Action: If appropriate, Helene to plan when the removal of tree guards can be incorporated into SMART.

b) Love's Farm Blooms - Phyllis Hooper confirmed she has general agreement from Thomas Morris/HDC to plant conifers on the eastern edge of LF; however, she is awaiting someone from HDC to accompany her on a walk around of the site to confirm the exact location of the trees.

HDC has confirmed that the grass on the village green (which has been damaged from building work) will be reconditioned; however, the weather is far too wet to begin this work at present.

c) Community Garden – Helene Tame (in Jessica Sanchez's absence)

Actions 12, 13, 14 and 15 complete. Helene commented that no further funding was required for the community garden and that plans were underway to begin construction.

d) Finance – Cameron Paul confirmed the Love's Farm Book Club community grant was approved to provide funds for the club's annual library membership for three years (£31 per annum) on an expenses basis only.

7 Community action area updates:

a) Roads and traffic management

i) Chicances - David Wells confirmed that the chicanes had been removed. It was noted by some that the works may still be incomplete, with white stop lines still painted on the road (although it appeared that double yellow lines had been painted, and all but one give way sign removed).

New Action: David to write to Jenny at CC to enquire about what further work is needed.

ii) Damaged block paving on Stone Hill. This issue was previously reported online and the case was closed as requiring no further action.

Action 17 remains (now action 15): Julie to liaise with Highways officers to discover why the case for the block paving repairs on Stone Hill was closed.

b) Street Lighting

i) Fox Brook Lighting - no further updates (erection of new street light approved for April 2020 onwards budget)

ii) Failed street lights across Loves Farm

Action 20 update: Can Street Reps take on responsibility for reporting unlit street lights? It was agreed to incorporate this action into the broader Street Rep review.

iii) Lighting Adoption on Priory Hill

	<p>Action 21 remains (now action 16): Julie to update regarding resolution of street lighting adoption on Priory Hill.</p> <p>c) <u>Engagement with Developers:</u></p> <p>i) Action 22 update: Marcus has confirmed that work will start on Hooper's Green in April 2020. The developers have promised details of the construction schedule in time for us to share at the March meeting.</p> <p>ii) Helene has been engaging with the developers of Wintringham, and has provided them with some LF Newsletters to display at their site offices. Helene suggested it would be useful to have a general developers update section in the LF Newsletter - general consensus.</p> <p>New Action: Helene to email Ben Pitt to ask whether a developers update could be incorporated into the LF Newsletter.</p> <p>d) <u>Condition of Footpaths:</u></p> <p>Actions 18 and 19 complete. David Wells has raised an issue with HDC regarding the state of the cream coloured paths on Loves Farm. He awaits their response.</p>	
8	<p>Farm House update Nothing of note.</p>	
9	<p>Any Other Business</p> <p>a) Becky queried the plans for the piece of builder's land adjacent to Tesco. It was noted that the site looked particularly messy and its appearance would be improved with enclosed fencing. Marcus confirmed this land is owned by L&Q and is due to be converted into commuter parking; however, no further details are known. Becky also asked when the general LF building signs would be taken down.</p> <p>New Action: Marcus to liaise with L&Q to obtain an update about the development of this piece of land and whether, in the meantime, its appearance could be improved with enclosed fencing. Marcus to ask when the general LF building signs will be removed.</p> <p>b) Becky also raised that the wildlife poster at Auntie's Wood had been removed. Emma commented that this had been vandalised.</p> <p>New Action: Emma to liaise with Barry Chapman to get the wildlife sign at Auntie's Wood replaced.</p> <p>c) Phyliss raised that she would like to formally recognise the work of Philip Gibbs who did so much work in setting up the community in LF. It was suggested that the hall in LFH could be named the Philip Gibbs hall in his honour, or that a Philip Gibbs award could be introduced.</p> <p>New Action: Helene to liaise with Philip Gibbs's family.</p> <p>d) It was raised that there have been more fires in the Auntie's Wood area, suspected to be started by Longsands pupils. The Fire Service has worked hard with the Roundhouse School to raise awareness of fire safety.</p> <p>e) The next meeting will be on Wednesday 18th March 2020 at 1930.</p>	I

Action Log

Action	Who?
Committee Governance	
1) Helene and Marcus to continue to approach individuals to take on LFCA volunteer roles.	Helene/Marcus
2) Marcus to liaise with Holly to make the list of volunteer roles available on the website.	Marcus/Holly
3) All 'owners' of LF events to directly email web@lovesfarm.co.uk to ensure event dates are published on the LF website.	LFCA Event Owners
4) Marcus to ask whether Jenny can directly email the What's On? guide to the resident's mailing list.	Marcus
5) Marcus to ask Ben Pitt to send a final, emailable copy of the Loves Farm Newsletter to be sent out to the resident's mailing list, and hyperlinked on the LF website.	Marcus
Police/Crime	
6) David Wells to liaise with Karen Lunn at CCC, to confirm that the case for double yellow lines was made for the whole of Loves Farm and how much of the budget remains.	David
7) Residents to report any incidences of cars parked on double yellow lines to Dan.	Residents
Councillor Updates	
8) Stephen to email Marcus the list of suggested street names for Wintringham for LFCA consideration and comment.	Stephen
9) Becky to add 'conversion of green space for parking' onto the next LFCA agenda.	Becky
Working Groups	
10) Caroline H to write a facebook post promoting the benefits of the Neighbourhood Watch scheme.	Caroline
11) Caroline to promote the Neighbourhood Watch scheme in the LF Newsletter.	Caroline
12) Becky to schedule 'Street Rep relaunch' into July's LFCA agenda.	Becky
13) If appropriate, Helene to plan when the removal of tree guards can be incorporated into SMART.	Helene
Community Action	
14) David to write to Jenny at CC to enquire about what further work is needed to complete work on the chicanes.	David
15) Julie to liaise with Highways officers to discover why the case for the block paving repairs on Stone Hill was closed.	Julie
16) Julie to update regarding resolution of street lighting adoption on Priory Hill.	Julie
17) Helene to email Ben Pitt to ask whether a developers update could be incorporated into the LF Newsletter.	Helene
AOB	

<p>18) Marcus to liaise with L&Q to obtain an update about the development of this piece of land and whether, in the meantime, its appearance could be improved with enclosed fencing. Marcus to ask when the general LF building signs will be removed.</p>	Marcus
<p>19) Emma to liaise with Barry Chapman to get the wildlife sign at Auntie's Wood replaced.</p>	Emma
<p>20) Helene to liaise with Philip Gibbs's family regarding recognising his contribution to LF.</p>	Helene