



**Love's Farm Community Association Meeting**  
**Love's Farm House**  
**18 July 2018**

**Minutes**

<b>1</b>	<p><b>Welcome and apologies – Emma Steven's, deputy chair of the community association to chair meeting.</b>          Apologies were received from: Cllr Nik Johnson, Cllr Julie Wisson, Phyllis Hooper (Love's Farm Blooms), PCSO Daniel Grant and Cllr Caroline Gregson.</p>
<b>2</b>	<p><b>Notes of last meeting and update on actions not covered elsewhere on the agenda were recieved (see page 2):</b></p> <ul style="list-style-type: none"> <li>• <u>Gallagher's – Love's Farm East:</u> The developer will join the September meeting and welcomed the opportunity to come along to LFCA. It was agreed it would be helpful to receive an update from them on plans for Love's Farm East.  <b>Action: members to consider what questions to ask Gallagher's at the September meeting.</b></li> <li>• <u>Schools projections for Love's Farm and St Neots</u> are still unclear.  <b>Action: Eleanor will get in touch with Mike Soper re secondary education projections for St Neots and any update on future plans for provision of school places.</b></li> <li>• Landscape maintainance remains a concer in some areas. Marcus emailed Breheny about weed control. It was noted the junction by the Pirate Ship had been improved. Cllr Stephen Ferguson advised he had emailed STNC about weed control. Action Cllr Stephen Ferguson to chase SNTC re weed control and Cllr David Wells to as HDC.</li> <li>• Sources of funding - funds criteria for communities to apply for funding re A14 was highlighted – it was noted there was a need to demonstrate impact by A14 then communities can ask for funding to compensate for impact  <b>Action: Eleanor to review Cambridge Community Fund website for eligibility</b></li> </ul>
<b>Building great relationships in our community.</b>	
<b>3</b>	<p><b>Committee Governance</b></p> <p>Updates from Town, District and County Councillors in attendance were received:</p> <p><u>Local Highways Improvement – access to funding</u>          Cllr Barry Chapman advised that there was S106 money for bus bays as part of the planning for Cambridge road. Cllr David Wells to contact Andrew Hunt at CCC to ask them if S106 money is available for improvements to Cambridge Road. It was further noted that SNTC can apply for outline planning for movement of bollards across Love's Farm to improve access and road infrastructure. This would pick up issues with parking and safety. It was considered a local highways initiative. The maximum grant is £10K. SNTC would need to contribute approximately 20% to be successful. The SNTC would come from the parking consultation funding. The two improvement sites are the bollards at the entrance of Dramsell Rise, which is not adopted, and the junction of Cockrells and Hogsden Leys. S278 funding agreed the positon of the bollards. Noted a NHI can not be put in or un-adopted roads.</p> <p><b>Action: David Wells to draft LHI for bollard removal on Love's Farm</b>  <b>Action: Stephen Ferguson to discuss with Town Council options for bus bay on Cambridge Road.</b>  <b>Action: David Wells to ask HDC to consider Fox Brook Bridge lighting via Chris Stopford.</b></p>
<b>4</b>	<p><b>Annual General Meeting</b></p> <p>An update on plans for the annual general meeting (AGM) of the LFCA:</p> <p>The date of the AGM was confirmed as Friday 12 October. Notification of AGM to be made according to legal requirements, newsletter and Facebook to be used to promote event. Noted Love's Farm House AGM will take place on the same night as the LFCA.</p> <p>The agenda will include statutory items of association business and the community plan e.g. AGM formalities which needed to be completed including reports and electing officers.</p> <p>It was agreed to readopt and refresh the community plan and use the AGM to get input to the community plan for objectives for the coming year.</p> <p>Letters have been sent out to ask for contribution of items for the auction. Jennie to draft email to ask for</p>

auction of promises. Disclaimer line to be added to promises and items auction to be clear on liability of time and service.

The residents awards were considered. It was agreed to keep this low cost and recognise residents contribution to the community over the year.

**Action: Eleanor to ask Mike Soper at CCC for household survey info about our community.**

**Action: Ben to share community survey to ask for views from residents about how we can all work together to improve things.**

**Action: Jenny Bishop to draft form of words on legal liabilities for auction of promises.**

## 5 Working Groups

i) Events – Emma Lovelock updated on events, she said the quiz was not well attended but Emma was on leave. A request was made for the summer hunt to be Disney focused. The hunt would take place the last two weeks of August leading up to the Big Lunch. The Big Lunch will take place on Sunday 9 September.

**Action: David Wells to provide Emma Lovelock with insurance details for Big Lunch event**

Finance - BPHA have verbally offered to fund the community newsletter. A discussion is needed with BPHA on what their contribution might be and if they are willing to contribute to other LFCA funds. Emma Stevens also advised the Round Table through Black Cat Radio may have funding of up to £1000 for LFCA.

**Action: Ben Pitt to get in touch with BPHA to provide information about the newsletter and request funding of this and present other opportunities.**

**Action: Marcus Pickering get in touch with U&C to follow up on commitment to fund**

ii) Street reps – receive update from Emma Stevens

Ask for date of next newsletter to include small grants notice in it

Clark Drive rep still needed – **Action: Charli Day to ask Clark Drive Facebook group for nomination and Emma Steven's to get in touch too.**

No movement on Street Lights – however adopted streets will get LED street lights soon.

Noted that a group of youths have moved from Belland Hill to Fox Brook. Emma Lovelock advised that she has shared her contact details for PCSO Daniel Grant but advised where illegal activity was taking place residents should call 101. **Action: Emma Lovelock to share information with Emma Steven's to pass onto PCSO for action**

## 6 Working Groups:

Helene Tame was thanked for the success of the Great Get Together.

i) SMART day took place on 14 July, there was a lot of rubbish removed from Fox Brook. A further SMART day will take place after the summer.

ii) Love's Farm Blooms – receive update from Eleanor in absence of Phyllis Hooper  
Work continues on Love's Farm house gate area (by the balancing pool) to remove the campanula. Further work on the estate has been hampered by the fine weather. Phyllis would like to thank David for making the payments for the bulbs.

**Action: David to update Phyllis on how much remains in the Blooms budget**

iii) Finance – receive update from David Wells

**Action: financed forecast for next meeting**

## 7 Northern access update

Cllr Julie Wisson was not in attendance. The following was noted:

- LFCA have yet to receive confirmation of the scope of feasibility study for northern access point for Love's Farm despite repeated requests for information. We believe that only 'costings' are being looked at which does not take into account the impact the access will have on residents movement, reduced pressure on Cambridge Road and improved access for emergency vehicles/quicker response times.

- It was also still unclear if EofE ambulances and all ambulances now have the access code.

**Action: Petition for the feasibility study to be undertaken by CCC to explore reasons for/against not just costs for Northern Access**

**Action: Marcus Pickering to request meeting with Cllr Matthew Shuter to discuss Northern Access, to take him up on his offer to discuss with residents and visit the site.**

8	<p><b>Parking scheme for Love's Farm</b></p> <p>Cllr David Wells will provide an update on progress of scheme for parking restrictions and next steps for the consultation process at the next meeting.</p> <p>CCC have shared some of the results with Marcus. A meeting is scheduled for next week. The initial view is that overall there is a split of 60/30 (253 - yes, 105 - no) in favour of the parking consultation. Most comments were positive about the scheme. There were 300 responses. CCC were pleased with the engagement from the community at events too.</p> <p><b>Action: Marcus and Ben to meet with CCC to confirm if/when CCC will present findings to community and how LFCA wish to support the residents engagement on this.</b></p>	
9	<p><b>Wintringham School and Cambridge Road crossing</b></p> <p>Ben Pitt, school governor, provided an update. It was noted that:</p> <p>i) Wintringham School will have a reception intake for September 2018. The temporary building is taking place – and on schedule. There are 10 children who have decided to join the school this year.</p> <p>ii) Cambridge Road safe crossing for school children and residents including discussions with Cambridgeshire County Council are ongoing.</p> <p>Meeting took place with CCC and HDC Highways who recognised the problem with safety. A suggestion was made to improve the road by School Travel Plan. CCC Schools Provisioning Team will need to fund the road safety improvements.</p> <p>Cllr Barry Chapman advised 5000 cars use Cambridge Road on a daily basis. Pre application planning for Love's Farm expansion included crossing but this was before A428 upgrade. Noted transport assessment was undertaken in 2013. It was agreed by all that a solution was needed to traffic.</p> <p><b>Action: Barry Chapman to update LFCA following conversations with Graham Bull District Council Leader on 23 July to discuss Cambridge Road</b>  <b>Action: Ben Pitt to share info with Barry Chapman on meeting with HDC and CCC Highways</b>  <b>Action: St Neots Master Plan update on infrastructure study for St Neots to be included a future agenda item</b></p>	
10	<p><b>Farm House update</b></p> <p>There was no news from the Farmhouse trustees – deferred to next meeting.</p>	
11	<p><b>AOB</b></p>	

## Actions from previous meetings and updates

	Action	Update	LFCA lead
1.	David Wells to ask HDC to consider Fox Brook Bridge lighting via Chris Stopford. David Wells to draft LHI for bollard removal on Love's Farm	Cllr Wells to report back	David Wells/Stephen Ferguson
2.	CCC to be invited to present parking consultation results to LFCA and community meeting (date tbc)	<u>Agenda:</u> Update needed at Sept meeting on when CCC will present to LFCA	David Wells
3.	Community to be (re)invited to apply for small grants and letters confirming successful grants to include line about sustainability of groups who apply for funding. Ben to share community survey to ask for views from residents about how we can all work together to improve things. Jenny Bishop to draft form of words on legal liabilities for auction of promises.	Invitation to community to apply for small grants to be included in next newsletter  For AGM discussion  For AGM discussion	Ben Pitt  Marcus Pickering  Marcus Pickering
4.	a) Julie Wisson to share scope of northern access feasibility study and confirm next steps following consultation on northern access closing on 26/1. b) Residents to be encouraged to complain to East of England Ambulance service if they have concerns about traffic blocking the roads on the estate or the northern access gate not being used to access them in an emergency. c) Example of impact of northern access being closed to be shared with Cllr Julie Wisson, Cllr Mathew Shuter, Head of Highways and Infrastructure Committee and Graham Hughes, Chair of Economy and Growth Committee at Cambridgeshire County Council. d) Committee officers and residents to be invited to attend the Highways and Infrastructure meeting e) Petition for the feasibility study to be undertaken by CCC to explore reasons for/against not just costs for Northern Access f) Action: Marcus Pickering to request meeting with Cllr Matthew Shuter to discuss Northern Access, to take him up on his offer to discuss with residents and visit the site.	<u>Agenda:</u> Update at September meeting on a) and d)  Email circulated via street reps. New examples requested to go direct to Cllr Wisson  On going – John Gerrard presented to Town Council  <u>Agenda:</u> Update needed on attending next meeting Await further contact with MS  Marcus to get in touch with MS again	Julie Wisson  Eleanor Gray/Emma Steven's  As above  Julie Wisson  Marcus Pickering  Marcus Pickering
5.	Love's Farm household survey (CCC) - Mike to work with David Wells to report on secondary school planning numbers based on data to inform secondary school places.	Eleanor contacted Mike for data on secondary school places	Eleanor Gray/David Wells
6.	Share list with Gallagher lights not sure about. Form on website to identify location of lights  Clark Drive to be asked to nominate a new street rep  Street reps to be asked to get in touch with developers Gallaghers and about weed control in areas of concern across the estate.  Marcus to get in touch with Breheny (contractors) re lack of visibility at	On going – plan needed for street lights  Update needed  Included in Street reps update  On going – contact made	Emma Stevens/Ellie Gray  As above  As above  Marcus Pickering

	junction of Stone Hill and Pirate Ship. Eleanor to review Cambridge Community Fund website for eligibility	Outstanding	Eleanor Gray
7.	Helene Tame and Emma Lovelock to confirm contribution from Urban and Civic and BPHA to cover cost of newsletter and community events such as Big Lunch and Great Get Together.	Contact made – need to discuss how to distribute funds at July meeting	Helene Tame/Emma Lovelock
8.	Ben Pitt to update on Cambridge Road crossing development Stephen Ferguson to discuss with Town Council options for bus bay on Cambridge Road. Barry Chapman to update LFCA following conversations with Graham Bull District Council Leader on 23 July to discuss Cambridge Road and Ben Pitt to share info with Barry Chapman on meeting with HDC and CCC Highways	<u>Agenda:</u> Update at September meeting	Ben Pitt
9.	Ben Pitt to work with Cllrs to ensure information about Eastern Expansion is accessible via LFCA /uploaded to the website.  Gallagher to be invited to attend a future meeting to present plans for Eastern Expansion	Update needed  September meeting - complete	Ben Pitt/ Cllrs/ Urban and Civic.  Marcus Pickering
10.	Love's Farm Blooms a) David Wells to provide update on Blooms finance b) Community Christmas tree funding to be investigated	Future agenda item Future agenda item	David Wells Phyllis Hooper
11.	Emma Lovelock to seek ideas for promises and prizes for auction of promises and Jennie to provide text for October AGM.	September agenda item – discuss AGM	Marcus/Emma Lovelock
12.	Love's Farm community association becoming a Parish Council to be discussed at a future meeting based on information Julie Wisson provides	Future agenda item	Julie Wisson/ Helene Tame
13.	Views on LFCA support of Round House School fireworks – future agenda item.	Future agenda item.	Marcus Pickering
14.	Views on website development to be sought	Separate officers meeting to take place	Marcus Pickering