



**Love's Farm Community Association Meeting**  
**Love's Farm House**  
**21 March 2018**  
**19.30**

## Minutes

<b>1</b>	<p><b>Welcome and apologies</b>          Apologies were received from: Julie Wisson, Iain Gardener, Phyllis Hooper, Jenny Lincoln, Emma Stevens.</p>	
<b>2</b>	<p><b>Notes of last meeting and update on actions not covered elsewhere on the agenda were considered:</b></p> <ul style="list-style-type: none"> <li>i. Rotary – it was suggested that the Rotary are invited to attend Great Get Together rather than a separate community meeting.</li> <li>ii. Fox Brook lighting will be revisited by Cllr David Wells after the election on 3 May.</li> <li>iii. Love's Farm Household Survey – information on the outcome of the survey will be shared on the ourlovesfarm website, Penny Price, Cambridgeshire Council schools provisioning team and Tracy Bryden, Head teacher of Round House Primary Academy and Wintringham school will be invited to discuss impact of future pupil numbers on the schools and secondary forecasting.</li> <li>iv. Community cook book – suggested in the absence of information from BPHA that the Great Get Together is used to develop new recipes from the community.</li> <li>v. Street lights – Street reps leads are still working on a plan for identifying lights which need attention due to complexity of who is responsible (developers, management companies, council)</li> <li>vi. Dog poo fairy campaign has commenced and spraying is supported by signs. The scheme to run for 4 weeks.</li> <li>vii. Parish Council status for the community association – Cllr Julie Wisson has shared information with Helene Tame on how to achieve Parish Council status. The committee will consider the information at a future meeting.</li> </ul>	
<b>Building great relationships in our community.</b>		
<b>3</b>	<p><b>Committee Governance</b></p> <p><u>Nominations for Love's Farm councillor representatives</u>          Ben Pitt advised there are four potential candidates who are not linked to a political party but want to represent Love's Farm as Neots Town Councillors for Love's Farm.</p> <p>The community nominees will stand as a group of 'independents for Love's Farm'. It was thought that the group should be linked to LFCA which could benefit the community and representation on Love's Farm. The advantages and disadvantages of aligning representation to LFCA or not was discussed. It was agreed that the LFCA would support any literature produced by the candidates for Love's Farm who were independent from a political party. The suggestion was they were supported as 'independents for Love's Farm Community' in communications but not on the ballot forms.</p> <p>The April newsletter will include information about the Town Council elections as well as information on Huntingdonshire District Council elections. Information about each candidate will be on the community website when nominations close.</p> <p><u>Policy for distributing small grants</u>          Marcus Pickering advised that Love's Farm Community Association awards grants of up to £100 to help groups of all kinds get up and running. A small grants policy will soon be available on the Love's Farm community website following update to the policy by Jenny Lincoln. The community will be advised that if they have a project which they think will benefit the community they will soon be able to access information about how to apply on the ourlovesfarm website.</p>	
<b>4</b>	<p><b>Working Groups</b></p> <p>i) <u>Events – Emma Lovelock</u>          Easter egg hunt starts on the 26 March until 5 April. It's free and easy to join in! There will be 30 numbered eggs hidden around the estate (in shop and house windows). All residents who wish to take part in the event have to do is either; download the form and print out a form from the website, or collect a copy from Love's Farm House or 49 Wood Ridge Crescent.</p>	

	<p>ii) <u>Great Get Together – Helene Tame</u> This community event will take place at Round House School on Saturday 23 June between 2-4pm on the school field. It was noted that necessary permissions would be sought to enable the event to take place. Helene will discuss the role of the PTA and the planned PTA Fayre. Any money raised from the events would go to the school. Helene (<a href="mailto:community.chaplain@yahoo.co.uk">community.chaplain@yahoo.co.uk</a>) asked members to get in touch if they are interested in supporting the event.</p> <p>iii) <u>Street reps – Eleanor Gray</u> The street reps newsletter has been reinstated and will be shared with reps from across the estate. There are two new vacancies and one new street rep recruited. Emma Stevens and Eleanor are working out how to collect information on street lights which are not working and the best way to get these working given the complexity of who is responsible for maintenance (developers, council, management companies etc); Residents are reminded to call 999 to report nuisance motorbikes which continue to use the paths on the estate to access the fields around Love’s Farm and endanger our residents.</p>	
<b>5</b>	<p><b>Communications</b> The group considered how to ensure that residents receive the most up to date information on LFCA activities. It was noted that there were several communication routes e.g. via our website, Facebook page and direct email communications. It was agreed that this item would be deferred to a future meeting.</p>	
<b>Developing and managing shared resources and spaces</b>		
<b>6</b>	<p><b>Working Groups:</b></p> <p>i) <u>SMART</u> Helene Tame provided an update on the community events to clean up the Love’s Farm outside (and inside) spaces. The date of inside-out SMART day is 24 March.</p> <p>ii) <u>Love’s Farm Blooms</u> Eleanor advised that Phyllis Hooper and her team of helpers are working to improve the open space near the south west of the estate near the railway and by the old farm house. Phyllis can be contacted for more information about how to get involved or ideas for areas which need attention.</p> <p>iii) <u>Finance</u> David wells provided an update on the financial forecasts for the committee. Future funding options for LFCA were considered. It was noted that LFCA has no real income and the expenditure for the community newsletters, which were highly valued, was needed. Possibilities included ‘skip of gold’ sponsored by Mick George and the British Transport Police Lottery Fund. David Wells advised that he would also be in touch with the St Neots Town Council to request funding for the community association in line with other community groups. A separate finance officers meeting will take place to develop an action plan.</p>	
<b>7</b>	<p><b>Round House Capacity Campaign</b> Ben Pitt, Governor for Round House Primary Academy, provided an update on latest developments with Wintringham School in the absence of Cllr Julie Wisson who sits on the Cambridgeshire County Council schools committee. Ben Pitt advised that plans for the Wintringham school temporary building were available in the Round House school foyer. Plans had been submitted for approval but no decision had been made to date. It was noted that building timeline was tight to get the temporary buildings in place for September 2018 entry. Ben further advised that a separate application process was in place for families who had children living on Love’s Farm and wished to be offered a place at Wintringham school. In addition any child who did not get Round House as their first choice school in the Cambridgeshire County Council schools application process would be guaranteed a place at Wintringham school if they wanted it. There was no data on the number of applications to the new school yet or interest.</p>	
<b>8</b>	<p><b>Wintringham Development</b> Planning was granted for Wintringham was granted on 19 March. Housing developers have already been appointed and the community association continue to invite Urban and Civic, the master planners for the Wintringham development to attend meetings of the committee. Gallaghers who are the developers for the Eastern Expansion (east of Love’s Farm) have yet to engage with the community.  David Wells attended the Huntingdonshire District Council planning meeting on behalf of St Neots</p>	

	<p>Town Council made some comments about infrastructure. He asked about Cambridge Road crossings and safety. It was noted crossing points had been agreed in principle across Cambridge Road but not the detail of where. There are still concerns about the lack of crossings especially for Love's Farm children who will be accessing Wintringham School from September 2019. Town Council have recommended the plans for Wintringham School to Huntingdonshire District Council for approval. There have been no objections to plans which have impacted significantly on the developers timeline to start building.</p>	
<p><b>9</b></p>	<p><b>Northern access update</b></p> <p>Cllr Julie Wisson was unable to attend the meeting to update members following the end of consultation on the temporary prohibition of driving notice which closed on 26 January. Julie will be asked to provide an update at the April meeting.</p> <p>A resident from Bargrove's Avenue, at the northern end of Love's Farm, attended the meeting to share her experience of an emergency vehicle not being able to access her on a 999 call due to parked cars blocking the route and the ambulance being unable to access the street through the emergency vehicle barrier at the north of the estate. The resident was keen to point out that she had no concerns at all about the care she received from the ambulance team. She was however very concerned that the ambulance was unable to reach her for over 20 minutes. A further example was given of a child who was fitting and the ambulance also took longer than expected to arrive due to parking issues and access.</p> <p>Given the impact of the closure of the road at the north of the estate and examples where residents lives are endangered due to access issues, the community association considered what more the LFCA can do to ensure access remains open e.g. for emergency vehicles.</p> <p>Residents would be encouraged to complain to East of England Ambulance service if they had concerns about ambulances not reaching them due to traffic blocking the roads on the estate or the northern access gate not being used as planned by emergency vehicles.</p> <p>Cllr David Wells and Marcus Pickering will discuss access issues for emergency services again with Cambridge Highways department. Cllr David Wells said that the installation of the gate was supposed to allow access to the north of the estate. Marcus Pickering advised that Cambridgeshire County Council Highways team were drawing up a list of costings to inform a decision on opening access. Matthew Shuter, head of the Highways team was working on this.</p> <p>An update would be provided at the next community meeting.</p>	
<p><b>10</b></p>	<p><b>Parking scheme update</b></p> <p>David Wells provided an update to the community association. He said the formal consultation by Cambridgeshire County Council on the parking restrictions is expected to take place in May. The community association and residents continue to work with the Council to find a balanced design which will accommodate residents parking and ensure the roads are kept clear for traffic and emergency access. Further updates will be posted on the ourlovesfarm website.</p>	
<p><b>11</b></p>	<p><b>Farm House update</b></p> <p>Ben Pitt provided an update on behalf of the Farmhouse trustees. He said that a music jam night is taking place on 23 March, a Mrs Bubbles event during the school holidays and Gin Lab on 11 May. An increased deposit will be requested for all 16-24 year old birthday parties. A bid for blinds for the centre was unsuccessful and other options are being explored. Health and safety training course has also taken place.</p>	
<p><b>12</b></p>	<p><b>AOB</b></p> <p><u>Grit bins</u> These are not being replenished across the estate. Cllr David Wells will request Cambridgeshire County Council include Love's Farm as part of the council gritting scheme to ensure the bins are replenished regularly in cold weather.</p> <p><u>Master Plan update</u> A survey is taking place on digital connections for industry across St Neots and the wider area. A meeting took place with Connecting Cambridgeshire about Virgin Cable to the estate. It was noted that there is fibre to the estate. Marcus will provide feedback to Cllr Barry Chapman and an update to be received at the next meeting on St Neots Master Plan.</p> <p><u>Incident</u> It was noted that an incident took place at 8.45pm on Friday 13 March between a vehicle and a pedestrian on Bryer Court. It was reported on behalf of the community to the LFCA for information.</p>	

## Actions from previous meetings and updates

	Action	Update	LFCA lead
1.	Safeguarding policy to be uploaded to website	Awaiting upload to website	Marcus Pickering
2.	Grants policy to be uploaded to website	Awaiting upload to website	Marcus Pickering
3.	Local elections to be promoted via newsletter and via website and Facebook.	Included in newsletter and on the website	Ben Pitt
4.	Rotary to be invited to Great Get Together in June.	Awaiting response from Rotary.	Marcus Pickering/Helene Tame
5.	David Wells to ask for S106 money for improvements within town council funds to use money for improvement to lighting on Fox Brook bridge as infrastructure this would be an infrastructure requirement for the community.	Update required from David Wells – deferred until after 3 May elections have taken place	David Wells
6.	Julie Wisson to share scope of northern access feasibility study and confirm next steps following consultation on northern access closing on 26/1. Residents to be encouraged to complain to East of England Ambulance service if they have concerns about traffic blocking the roads on the estate or the northern access gate not being used to access them in an emergency.	Update required from Julie Wisson – April agenda	Julie Wisson
7.	Love's Farm household survey (CCC) a) newsletter to update community on the outcome of the report using 200 word article with further information on the website. b) Mike Soper and Penny to update on place planning and Wintringham numbers and also to attend future meeting. c) Mike to work with David Wells to report on secondary school planning numbers based on data to inform secondary school places.	Penny Price from provisioning team at CCC invited to attend April meeting – April agenda	Marcus Pickering/David Wells
8.	Love's Farm recipe ideas via newsletter and Great Get Together	Newsletter and Great Get Together	Emma Lovelock/Ben Pitt
9.	Street reps updates reinstated. Share list with Gallagher lights not sure about. Form on website to identify location of light.	On going	Emma Stevens/Ellie Gray
10.	David Wells to update LFCA on consultation timeline for parking restrictions.	April agenda	David Wells
11.	Urban and Civic to share response to engagement with community on Wintringham development and infrastructure lead to attend future meeting	May future agenda – Urban and Civic to attend May meeting	Marcus Pickering/Urban and Civic.
12.	Love's Farm Blooms a) David Wells to pay invoice for Love's Farm Blooms. b) Community Christmas tree funding to be investigated	David Wells in touch with Phyllis Hooper Future agenda item	David Wells Phyllis Hooper
13.	Dog fouling – Dog Poo Fairy initiative to take place in March/April	Dog poo fairy initiative reinstated	Emma Lovelock (via Keela Shackle)
14.	Funding sources for LFCA activities explored e.g BTP Sports Lottery Fund	April agenda item	Marcus Pickering/David Wells
15.	Love's Farm community association becoming a Parish Council to be discussed at a future meeting based on information Julie Wisson provides	Future agenda item	Julie Wisson/ Helene Tame
16.	Views on LFCA support of Round House School fireworks – future agenda item.	Future agenda item.	Marcus Pickering
17.	Views on website development to be sought and how to communicate more effectively with residents	Future agenda item	Marcus Pickering