



Love's Farm Community Association Meeting
Love's Farm House
21 February 2018
19.30

Minutes

Agenda Item

1	Welcome and apologies Apologies from Phyllis Hopper, Barry Chapman, Penny Norton, Iain Gardiner, Jenny Paris.	5 minutes
2	Receive notes of last meeting and update on actions not covered elsewhere on the agenda <ol style="list-style-type: none"> i. Local elections in May have been publicised via the community newsletter and there has been some interest. There are four Town Council and two District Council seats for Love's Farm which it is hoped the community is represented through. It was noted there are three possible nominations from the community following direct mail by Lib Dem councillors. Action: publicise local election seats available via website and Facebook. ii. David Wells confirmed he would take forward the action on seeking S106 money and grant from Council infrastructure committee for improvement to Fox Brook bridge. Action: David Wells to take forward iii. It was noted that Urban and Civic offered to share their engagement report which they have produced on Wintringham and attend March meeting. Action: Eleanor Gray to contact Rebecca for an update and copy of the report. iv. Representative for Station Improvement group were sought Action: David Wells to be rep 	5 minutes
Presentation		
3	Results of Cambridge County Council Household Survey of Love's Farm Mike Soper from Cambridge County Council joined the meeting to present the findings of the Love's Farm Household survey. He advised that his team works on pupil forecasting and education as well as in other areas the Local Authority is responsible for. It was noted there will be a more detailed written report on the findings which will be produced in time. Surveys were conducted in 2006-09 to provide information to assist the council in their negotiations with developers on community needs. This recent survey updates previous work. It was noted: <ul style="list-style-type: none"> - Growth in estate was confirmed as an increase in houses from the 1,250 planned originally to 1,434 dwellings and an increase of 38% in affordable housing. - From 2013 onwards a gap between number of places and number of children in catchment for the Round House school had occurred. CCC policy on calculating school provision for the county has now been changed from 25-35 places per 100 homes to 30 - 40 places of primary aged children per 100 homes. This is the higher end of the spectrum which accommodates places such as Love's Farm which requires a higher number of education places. - There was a 28% response rate to the survey which was positive but not all residents were represented. - Data showed that the population was largely made up of individuals from across the county and boundary counties in addition to London. - The workforce included local, home workers and a commuter population to London as well as Huntingdon and Peterborough. A high proportion were in public sector and banking/finance. - Moves between tenures showed a large proportion of movement from rented into owner occupied. It was noted that data would be looked at in more detail for social housing and number of individuals in the dwelling. - 70% of housing was owner occupied and 30% rented. The data needed to be weighted though. - The age profile of Love's Farm was noted as 'exceptional'. The high proportion of children is not shown in other surveys or the low proportion of over 60s. - Noted that retail preferences were for Cambridge over St Neots for non-food shopping. Policy implications of the data - discussion It was noted that CCC had already changed policy in terms of number of school places per 100 homes for new developments. Negotiations are already taking place with Wintringham developers so CCC will bridge the gap to fulfil statutory responsibilities for example data presentation can be	40 minutes

shared with community publically. It was asked if the population profile for Love's Farm will be used to inform planning for the Eastern Expansion and Wintringham Park. It was confirmed this was the case and provisioning numbers would be adjusted for secondary school predictions for example. The recent report to CCC would be updated with adjustments based on the data received.

Action: newsletter to update community on the outcome of the report using 200 word article with further information on the website.

Action: Mike and Penny to update on place planning and Wintringham numbers and also to attend future meeting.

Action: Mike to work with David to report on secondary school planning numbers will be updated based on data to inform secondary school places.

Building great relationships in our community.

4	Committee Governance <ol style="list-style-type: none"> i. The Safeguarding Policy for Love's Farm Community Association was signed and agreed following addition of contact details. Action: copy posted on the website. ii. Marcus Pickering updated the committee on the draft policy for distributing small grants which enables the LFCA to distribute money to groups. More substantial amendments to the document will be made to include more specific criteria e.g additional requests for funds. Jenny Paris was thanked for her work on this. Action: updated policy to be discussed at next meeting. iii. St Neots film festival has been established. LFCA was asked to transfer the funds to the festival account. It was agreed that LFCA would ask the festival use the funds for workshops within the remit the grant stipulated. Action: LFCA agreed to transfer funds to St Neots Film festival subject to agreement from the grant provider that the funds could be moved and the money will be used for its intended purpose. 	20 minutes
5	Working Groups <ol style="list-style-type: none"> i. Events – Emma Lovelock advised that chocolate bingo would take place on the 12 April and the Easter egg hunt would take place again during the Easter holiday from 26 March for two weeks. Authorisation to book the Farm House for this event was agreed. ii. Street reps – Emma Stevens advised she had spoken with Romana and had taken over responsibilities. She had been in contact with Street Reps to ask for Facebook groups to be set up for each street. Noted that Stations Square and Allsop Close reps have stood down but a replacement for Allsop has been found. A note of this meeting highlighting key points would be shared by Eleanor Gray with the reps. 	5 minutes
Developing and managing shared resources and spaces		
6	Round House Capacity Campaign Julie Wisson, Emma Stevens and Ben Pitt provided an update on the latest developments with Wintringham School. It was noted there was a public display in the foyer of RH school with the plans for the temporary school. The plans were submitted w/c 12 February. CCC have taken on the process for establishing Wintringham school and appointed a builder. If there are any complications to the planning application the timeline would delay. It is thought that once planning goes through the building works will commence – possibly in early May. The site will be used for Magpies afterschool club which alleviated the concerns of parents about having temporary buildings on site. Noted that plans are on the Wintringham Facebook page.	5 minutes
7	Wintringham Development It was noted that further planning applications have been made by Urban and Civic for uncontrolled crossings across Cambridge Road at the Western end and a Toucan Crossing (traffic lights for pedestrians and bikes) near Dramsell Rise. Ben Pitt advised he had spoken to Gavin Taylor and was told the locations were to encourage pedestrians to use the western side of the access. It was agreed that the problems such as children from the east of Love's Farm being less likely to walk to the station bridge to cross to the new school would be highlighted to CCC for their collation of feedback on the 5 March. Safety issues with recent accidents will be highlighted and issues around buses, bays, pedestrian movements, line of sight. Action: Ben Pitt to submit response on behalf of LFCA to the road traffic proposals (amendments)	5 minutes

8	<p>Northern access update</p> <p>Julie Wisson advised that since leave she had not caught up on next steps following end of consultation on the temporary prohibition of driving notice which closed on 26 January but advised she was working with Highways to find funding for a feasibility study.</p> <p>Julie advised she had emailed the consultation response address and said she was not supportive of it. She had not heard from Matthew Schuter on feasibility study and would update at a future meeting.</p>	5 minutes
9	<p>Parking scheme update</p> <p>An update on the progress of scheme for parking restrictions for Love's Farm and the consultation process was received from David Wells.</p> <p>David advised that there would be draft plans available shortly with a view to have private viewings of the plans in February and consultation in March/April. It was reconfirmed to the LFCA that in David's view any delay from Highways would not impact on funding the scheme.</p> <p>Action: David to seek update from CCC/Highways on timeline and provide update for website.</p>	10 minutes
10	<p>Farm House update</p> <p>Ben Pitt provided an update on behalf of the Farmhouse trustees. It was noted the door had been fixed, the number of bookings had increased and rolling bar nights were in place supporting different interests e.g. gallery showing and jamming session.</p>	5 minutes
11	<p>Working Groups:</p> <ul style="list-style-type: none"> i. SMART – Helene Tame advised the next SMART day would be on Saturday 24 March which the WI are attending as part of the Nationwide Keep Britain tidy - an inside/out tidy will take place. ii. Love's Farm Blooms – in absence of Phyllis Hooper receive update from Eleanor Gray. The committee noted 1200 English bluebells, 400 wild daffodils and 400 wood anemones had been planted in Auntie's Wood. Phyllis wanted to thank those who helped plant the bulbs – with ages ranging from 5-85. The bulbs should start blooming next spring. Phyllis is now turning her attention to area C on the Love's Farm Bloom card which is at the south west of the estate, south of Gorse Crescent. She will be writing to residents to ask for their view on planning and hopes to start planting in April/May. iii. Finance – David Wells presented the financial forecast for the LFCA. It was noted that the 2017/18 forecast was based on income and expenditure from previous year. Some funds are ring fenced; some funds were received from town council but again were ring fenced for grants. It was anticipated that £1,800 would be spent and therefore an income source was needed. It was suggested that town council is asked for precepts on an annual basis. Another suggestion was that Urban and Civic was asked for support. Events were a significant cost and suggested that an agreement was made with Love's Farm House to see if costs could be reduced in the future. Public liability cost would also be looked at. <p>Action: Future agenda item to discuss possibly funding sources including from Town Council and Urban and Civic.</p> <p>Action: Discussion about status of Love's Farm community association and if it could become a Parish Council based on information Julie provides.</p>	10 minutes
11	<p>AOB</p> <ul style="list-style-type: none"> i. Dog fouling – it was noted that the community was increasingly raising concerns about dog fouling. Action: Emma to ask Keela for her support in addressing the issue. Helene to promote SMART with the school and liaise with Forest School to promote school. ii. Train timetable – it was noted there would be a new commuter timetable in May which would include trains running through St Pancras to Brighton via Gatwick. 	

Actions from previous meetings and updates

	Action	Update	LFCA lead
1.	Safeguarding policy to be uploaded to website	Awaiting upload to website	Marcus Pickering
2.	Grants policy to be developed to manage funds and allocate funding	March agenda	Jenny/Marcus Pickering
3.	Local elections to be promoted via newsletter to ensure that Love's Farm's interests are represented through the increased allocation of seats - publicise local election seats available via website and Facebook.	Included in newsletter – next edition of newsletter.	Ben Pitt
4.	Marcus Pickering to liaise with Farm House and Rotary to look at opportunities to hold Saturday Rotary meeting and provide further information for residents in the new year	Awaiting response from Rotary.	Marcus Pickering
5.	David Wells to ask for S106 money for improvements within town council funds to use money for improvement to lighting on Fox Brook bridge as infrastructure this would be an infrastructure requirement for the community.	Update required from David Wells	David Wells
6.	Julie Wisson to share scope of northern access feasibility study and confirm next steps following consultation on northern access closing on 26/1	Update required from Julie Wisson	Julie Wisson
7.	Love's Farm household survey (CCC) a) newsletter to update community on the outcome of the report using 200 word article with further information on the website. b) Mike Soper and Penny to update on place planning and Wintringham numbers and also to attend future meeting. c) Mike to work with David Wells to report on secondary school planning numbers will be updated based on data to inform secondary school places.	Update required	Marcus Pickering/David Wells
8.	Emma Lovelock to share recipes from Love's Farm recipe book with the community and invite contributors to future newsletters.	Emma Lovelock awaiting BPHA feedback – to be included in future newsletters.	Emma Lovelock
9.	Emma Stevens and Ellie Gray to put text together and share with committee then street reps for comment. Share list with Gallagher lights not sure about. Form on website to identify location of light.	On going	Emma Stevens/Elle Gray
10.	David Wells to update LFCA on consultation timeline for parking restrictions.	March agenda	David Wells
11.	Urban and Civic to share response to engagement with community on Wintringham development and infrastructure lead to attend future meeting	March/April future agenda	Marcus Pickering/Urban and Civic.
12.	Love's Farm Blooms a) David Wells to pay invoice for Love's Farm Blooms. b) Community Christmas tree funding to be investigated	Update needed March/April agenda item	David Wells Phyllis Hooper
13.	Dog fouling – Keela to be asked for support in raising awareness of issue	Dog poo fairy initiative reinstated	Emma Lovelock (via Keela Shackle)
14.	Funding sources for LFCA activities to be discussed including from Town Council and Urban and Civic.	March agenda item	Marcus Pickering/David Wells
15.	Love's Farm community association becoming a Parish Council to be discussed at a future meeting based on information Julie Wisson provides	Future agenda item	Julie Wisson/ Helene Tame
16.	Views on LFCA support of Round House School fireworks – future agenda item.	March/April agenda item.	Marcus Pickering
17.	Views on website development to be sought	March/April agenda item	Marcus Pickering