

## Community Meeting Note

Item	Agenda Item	Lead
1	<p><b>Welcome and apologies</b></p> <p><b>Attendees:</b> Marcus Pickering, Ben Pitt, Helene Tame, David Wells, Jenny Parris, Ian Gardner, Barry Chapman, Kim Burrows.</p> <p><b>Apologies;</b> Julie Wisson, Rosie Ferguson, Emma Lovelock</p>	<b>Marcus</b>
2	<p><b>Minutes/actions from last meeting</b></p> <p>There were no actions from the previous meeting</p>	<b>Marcus</b>
3	<p><b>Cambridge Road Bus Stop</b></p> <p>The square of tarmac at the bus stop is now in place.</p>	<b>Marcus/Barry</b>
4	<p><b>Grass cutting</b></p> <p>Barry reported that the ongoing issues re grass cutting have been progressed. The District Council had been reluctant to give up the contract but now it has been agreed that the Town Council be the grass cutting subcontractor for St Neots and the County Council will provide a 5 year contract after this year. The Town Council will hire equipment.</p> <p>The District Council will retain responsibility for open spaces. The maintenance implication of grass verges may be reflected in future development.</p>	<b>Marcus/Barry</b>
5	<p><b>Video production workshop grant</b></p> <p>The bid to Cambridgeshire Community Fund to fund this project had been successful and a cheque for £945 had been received. Ben was in the process of obtaining a laptop, camera and the required software.</p> <p>The dates of the two workshops had been set as 13<sup>th</sup> August 10-1pm (video making) and 10<sup>th</sup> September (editing). The deadline for submitting the finished films to the film festival was 3<sup>rd</sup> October. Workshop flyers were available for circulation.</p>	<b>Ben</b>

<p>6</p>	<p><b>Parking</b></p> <p>The bid for yellow line funding had been rejected last year and Barry informed the meeting that it would be unlikely to succeed if resubmitted.</p> <p>Barry proposed that the matter should be brought to the attention of the County Council and that he was prepared to proactively drive the issues forward. He suggested the Highways and Community Infrastructure Committee was the most appropriate arena for this or possibly the Economic Transport and Environment Committee.</p> <p>There would need to be a survey prior to the formal consultation. It was noted that there had been a previous safety audit but that had concentrated on junctions rather than the wider picture</p> <p>Barry said that he had been able to secure some third party funding for parking controls and so once the matter was on the agenda of the relevant committee, there should be no difficulty with regard to finance.</p> <p>Another options was to obtain a petition of 1000 signatures and present this to the full County Council</p> <ul style="list-style-type: none"> <li>· <b>Action</b> Barry to forward the date of the next relevant committee meeting and parking group to discuss next steps.</li> </ul>	
<p>7</p>	<p><b>Senior youth club update</b></p> <p>Rosie was not able to attend the meeting so this update was not available. However Kim requested a written report on progress as BPHA had made a substantial funding contribution.</p> <ul style="list-style-type: none"> <li>· <b>Action</b> Kim to forward the relevant report proforma Rosie to complete the report and submit it to Kim</li> </ul>	<p><b>Rosie</b></p>
<p>8</p>	<p><b>Farm House update</b></p> <p>Ben reported that the new administrator is in post and is doing extremely well. She is working 9-12 each weekday morning.</p> <p>In addition a bid for funding for air conditioning in the foyer and ventilation in the kitchen had been made to the District Council Community chest but this appeared to have been lost in their system.</p> <p>Snagging problems especially with the plumbing continue and the builders appear to be ignoring the problems seemingly hoping that their first year's responsibility will soon be over. The CCTV of the drains had been lost.</p>	<p><b>Ben</b></p>

	Bookings were good and the Summer Fayre, with a wide variety of events is to take place this Saturday.	
<b>9</b>	<p><b>Newsletter</b></p> <p>The newsletter alternated between paper and electronic each month. Helene proposed that August is skipped with electronic versions for September and November and paper versions for October and December. She suggested the newsletter be subject to a review by the end of August.</p>	<b>Helene</b>
<b>10</b>	<p><b>AGM</b></p> <p>The date of Friday Oct 28<sup>th</sup> was agreed with a start at 7.30pm– bar open at 7.00pm. An AGM subgroup was proposed with Emma, Keela, Marcus, Ben and Helene as members. This group would hopefully meet in August</p> <ul style="list-style-type: none"> <li>· <b>Action</b> Marcus to organise AGM subgroup meeting</li> </ul>	<b>Marcus</b>
<b>11</b>	<p><b>Working groups</b></p> <p><b>Dogs</b> – signs had been put up on adopted roads and some `extra spare ones provided.</p> <ul style="list-style-type: none"> <li>· <b>Action</b> – spare signs to be passed to Keela with a request that she confirm the existing provision.</li> </ul> <p><b>Events</b> no information.</p> <p><b>Smart</b> – last event well attended. Less litter</p> <ul style="list-style-type: none"> <li>·</li> </ul> <p><b>Street Reps</b> – Neighbourhood Watch ongoing – need for further development.</p> <p><b>Finance</b> – £1000 had been received from the Town Council. One newsletter advertiser has refused to pay using the excuse that she had not approved the advert yet this was contradicted by the email trail</p>	<p><b>Keela</b></p> <p><b>Emma</b></p> <p><b>Helene</b></p> <p><b>Marcus</b></p> <p><b>David</b></p>
<b>12</b>	<p><b>AOB</b></p> <p><b>Postbox</b>  Marcus observed that Love’s Farm still only had one post box. Barry said that obtaining that one had been an extremely arduous process but he could forward the relevant application process information for further action/consideration</p> <p><b>Survey</b>  Ben had written the survey in consultation with other officers and now received 31 responses. Responses had been positive. The survey will continue to promoted on line and paper version to be available in LFH foyer.</p>	<p><b>Marcus</b></p> <p><b>Ben</b></p>

	· <b>Action Ben to present a summary report next meeting</b>	
	<b>Date of next meeting 17<sup>th</sup> August 2016 7.30</b>	