



## COMMITTEE AGENDA

Attendees: Tony Wood, Jill, Tracy Hallam, Rosemary Ferguson, James and Sue, Emma Lovelock, Ben Pitt, George Yazigi, David Wells, Keela Shackell-Smith, Brenda and Sam Doke, Kathy Bowles, Barry Chapman, Julie Wisson

Apologies: Kim Burrows (bpha), Steven Emberson, Colin Chaplin, Izzy Powell, Alexis Delaforce Fry, Philip Gibbs, Denise Barr.

Item	Agenda item	Lead
1	<b>Welcome and apologies</b> Following the last meeting, Marcus Pickering contacted Gallaghers about the missing part of the Gallaghers sign. ACTION: Marcus to continue to chase for a response.	Marcus/ Keela
2	<b>Officers meeting round up</b> The application for the pharmacy was tabled and the vote was unanimous, in favour of having a pharmacy on Love's Farm. It is due to open in October/ November..  Keela sent Barry Chapman an email regarding possible locations of more bins. Such as Oliver way, Hogsden Leys, corner of the astroturf, top of Lanesbury Crescent, between Bargroves and Radlands. We are awaiting confirmation on whether we can have more bins.	Marcus
3	<b>Introducing Kathy Bowles from the Care Network</b> <a href="http://www.care-network.org.uk/">http://www.care-network.org.uk/</a>  Kathy works for Care Network, working as part of the community development team. The Care Network is working with the Football Club to host an event in October, to celebrate age diversity. The network works with older people and vulnerable adults. They have scheduled an event on Wednesday 1 October, an intergenerational event, linked with local schools. Younger and older generations will be joined, doing sports together. It will be held in the afternoon session, in school time.  Plans include: welcome, ten groups will then have a menu of activities, table top tennis etc. Afternoon tea together. Tables to be mixed ages. Final event with an activity.  On 1 October, the libraries have a large exhibitions of WW1 which finishes in August, the Care Network is looking to have part of the exhibition to display at the event. Football club has offered people to organise the day.  We can help with newsletter, facebook, website. Also for About my	Marcus

	<p>Area. <b>ACTION: KEELA/ MARCUS/ EMMA</b></p> <p>The other element of Kathy's work involves working with residents in sheltered housing that doesn't have a warden. They would like to form a group, to meet once a month.</p>	
4	<p><b>Street Reps</b></p> <p>The difference between distributor and street reps needs to be resolved and tables compared. <b>ACTION IZZY/ ALEXIS</b></p> <p>A Street Reps meeting is planned for 11 July.</p> <p>Anyone can join the Neighbourhood watch scheme if they wish.</p>	Izzy/ Alexis/ Kim
5	<p><b>Youth Work funding</b></p> <p>We are taking over the management of the Youth Work soon. We have been awarded a grant of £5000 to run for another year. Our thanks to Kirsty Pitt who is working hard to raise funds. This is an ongoing project to continue to look for funds. Kirsty has a few volunteers who are helping with the fundraising element. We are looking to get a team together in the future for the management and running of the Youth Work in the future. One or two volunteers, especially over the summer. It's only two hours on a Tuesday evening, 17:30-19:00.</p> <p><b>ACTION KEELA:</b> Add an article in the newsletter,</p> <p>An application was made to the Peoples postcode trust, we are awaiting to hear back.</p> <p>The Roundhouse school has agreed to a unit outside to contain equipment, are we willing to provide funding. No exact figures as yet, maybe £150. Once the figures are available, the committee to consider whether it's something we could fund.</p> <p>Email received following the meeting from Denise Barr from YSP:</p> <p>"I would like to say that we are looking at running some summer activities for the youth group the possible dates we are looking at are 12th 19th and maybe the 26th August. We are looking at the possibility of a pool party, cinema trip and sports sessions, The cinema will be on a Saturday morning so it will probably be either 16th, or the 23rd August. We will only be running 3 activity days, during this period because of other job restraints and holidays.</p> <p>It would be great to have some volunteers, for either summer activities or a Tuesday evening from 5 -7 pm. I would just like to say a huge thank you to the ones that already help out. We are working from outside the roundhouse at present as the weather is nice, and we thought we would make the most of it. So we have cancelled the round house until after the Summer.</p> <p>If I can be of any more assistance please let me know.</p> <p>Regards Denise Barr"</p>	Kirsty
6	<p><b>Car Parking</b></p> <p>Steven Emberson is keen to get more involved in tackling our car parking issues on Love's Farm and think about positive things on what</p>	Marcus

	<p>we are willing to do.</p> <p>We could maybe have letters to encourage people to use their parking spaces and that it's inconsiderate to park there. Targetting:</p> <ul style="list-style-type: none"> <li>• Commuters – There isn't much we could do. Maybe we could ask people to wear high vis jackets to educate people about best places to park. Maybe the LFCA could go out too.</li> <li>• School drop off – To approach the school, for drop off, for teachers and for clubs etc Maybe encourage walking trains etc.</li> <li>• People having too many cars. – Appeal to peoples nature about they should be parking in their car parking space, Reinforce the Highway code etc.</li> </ul> <p><b>ACTION DAVID:</b> David to take the marking on the T junction from Tesco to Barry Chapman to seek white marking on the road.</p> <p>Residents should send the evidence of inappropriate parking to <a href="mailto:parking@ourlovesfarm.co.uk">parking@ourlovesfarm.co.uk</a></p> <p>David Wells volunteered to support the parking initiative, Sam is happy to speak to the local ward constable. Sam can take evidence to the local ward constable. Maybe they could join the next meeting and ask the PSCO to join the meeting.</p>	
7	<p><b>AGM – initial plans</b></p> <p>The AGM has been booked for 17 October. Initial ideas, include a Oscars style evening with community awards. We could ask the residents to nominate community champions and vote for the winners. Maybe we could ask the fish and chip shop, Tescos or the Pharmacy to support the evening. We could ask Gallagher and Bidwells to join us for the evening. The Vice Chair will not be standing for another term.</p>	Marcus
8	<p><b>Community Centre update</b></p> <p>From the survey, a lot of new volunteers put their hands up to help out. Now have 5 sub teams. 3 on legal and charity, 5 on fundraising, then marketing and admin.</p> <p>The Community Centre group are looking to get funding from WREN regarding landfill to fund fixtures and fittings, possibly. £15-75k. However, we cannot apply until we sign the lease. Bpha and the Town Council have also offered to support the funding of fixtures and</p> <p>We are going to register as a charity soon under the charitable incorporated category. Two or more months to process it.</p> <p>Currently, the Community Centre team is a sub team of LFCA. Going forwards, it needs to be set up as a charity and would need to separate from LFCA and called Love's Farm Community Centre. The committee agreed that the division should be made and a separate governance and bank account.</p> <p>In future, the name of the centre, hire rates etc needs to be approved. The next volunteers evening is on 7 July.</p>	Ben

	<p>Barry Chapman asked for progress on the business plan. It has been updated and will be finished by 1 August.</p> <p>Barry Chapman and Julie Wisson mentioned the possibility of match funding and clauses for WREN funding. <b>ACTION BEN:</b> to check whether match funding from a third party is a requirement of the funding.</p> <p>Barry Chapman may be able to source furniture for the new community Centre. <b>ACTION BEN:</b> to contact Barry about the furniture.</p>	
10	<p><b>SMART/Finance/Events reports</b></p> <p>SMART – The SMART gang had a good day on Saturday, nobody has volunteered new ideas for environmental issues as yet. Concerned, 3 Phyllis has received emails from the cub leader about the location of the bat boxes. <b>ACTION PHYLLIS:</b> to email the information to Emma to ask Caroline Jackson.</p> <p>Finance – £2500 in the account at the moment. We have received a £300 community support grant from bpha. <b>ACTION DAVID:</b> to chase the Town Council for the money for the printer which will be resubmitted. <b>ACTION DAVID:</b> bank account signatures need to be resolved.</p> <p>Events – Emma is still looking for a straw supplier. Coming soon - Pumpkin Festival and celebrating the World Cup.</p>	Phyllis/ David/ Emma
11	<p><b>Aob/ Next meeting dates</b></p> <p>Newspapers – the local shop is now stopping newspaper deliveries for Loves's Farm. We would need a minimum of 20 people to have a delivery. <b>ACTION KEELA/ EMMA/ MARCUS:</b> to add to the newsletter, facebook and the website.</p> <p>Brownies – Keela is looking for a temporary venue for a Brownie unit on Love's Farm. <b>ACTION BEN:</b> to send the venue options from the community centre research.</p> <p>Roundhouse Summer Fayre - 9 July.</p>	Marcus

#### Next meetings, subject to room availability:

23 July 2014 – Officers  
13 August 2014  
10 Sept 2014 – Officers  
15 October 2014  
12 Nov 2014 – Officers  
10 Dec 2014